PROCUREMENT TASK GROUP – 11 JANUARY 2011

A meeting of the Procurement Task Group will be held at 5.30 pm on Tuesday 11 January 2011 in Committee Room 1 at the Town Hall, Rugby.

Councillor Mrs Kaur
Chairman

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Minutes - to approve the minutes of the meeting held on 6 December 2010.

2. Apologies - to receive apologies for absence from the meeting.

3. Declarations of Interest.

To receive declarations of –

(a) personal interests as defined by the Council’s Code of Conduct for Councillors;

(b) prejudicial interests as defined by the Council’s Code of Conduct for Councillors; and

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a prejudicial interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.
4. Discussion with end-users – list of questions and discussion points to follow.

5. Planning for 8 February meeting on Contracts Standing Orders.

6. Dates of March and April meetings – please bring your diaries to the meeting.

*Any additional papers for this meeting can be accessed here via the website.*

**Membership of the Task Group: -**

Councillors Mrs Bragg, Cranham, Mrs Kaur, Roodhouse and Srivastava

*If you have any general queries with regard to this agenda please contact Linn Enticott, Democratic and Scrutiny Services Officer (01788 533523 or e-mail linn.enticott@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.*

*If you wish to attend the meeting and have any special requirements for access please contact the Democratic and Scrutiny Services Officer named above.*