



RUGBY BOROUGH COUNCIL



LOCAL DEVELOPMENT SCHEME



June 2019



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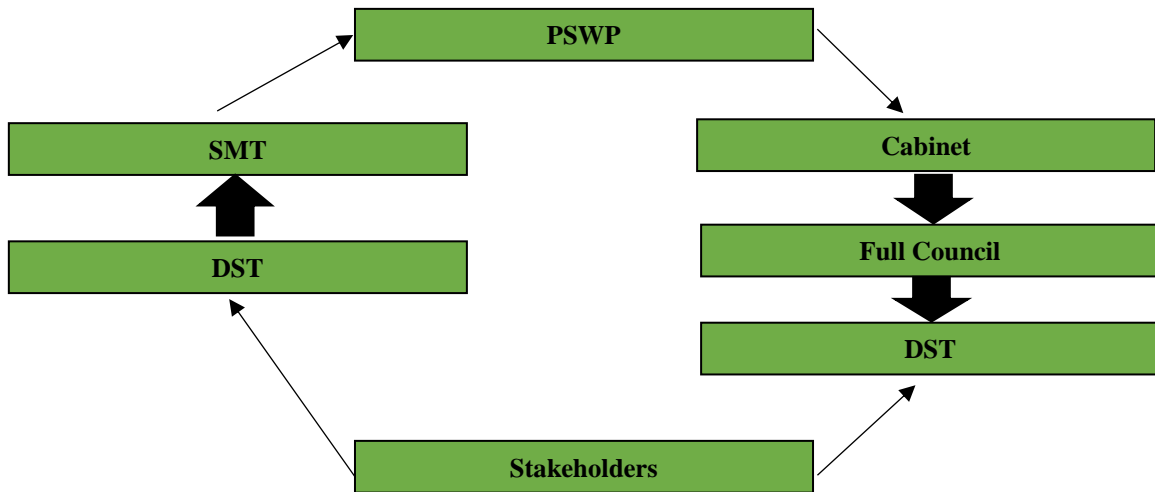
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1.0 INTRODUCTION

- 1.1 The Government's Planning and Compulsory Purchase Act 2004 (as amended by the 2011 Localism Act) states that the Council must prepare and maintain a scheme to be known as its Local Development Scheme (LDS). This document is the LDS for Rugby Borough, and sets out the documents that Rugby Borough Council will produce, along with a timetable for the preparation and review of these documents. It sets out a three year project plan for preparing Local Development Documents (LDD's), which are comprised of Development Plan Documents (DPD's) and Supplementary Planning Documents (SPD's).
- 1.2 The National Planning Policy Framework (NPPF) sets out the Government's planning policies for England and the Government's requirements for the planning system. It does not contain specific policies for nationally significant infrastructure projects for which particular considerations apply. National policy statements form part of the overall framework of national planning policy, and are a material consideration in decisions on planning applications.
- 1.3 The Rugby Borough Local Plan 2011-2031 forms the statutory development plan. The Warwickshire Waste Core Strategy was adopted in July 2013, replacing the Waste element of the Warwickshire Minerals and Waste Local Plans Saved policies (September, 2007). Work on the latest Warwickshire Minerals Local Plan is still ongoing by Warwickshire County Council.
- 1.4 Section 39 of the Planning and Compulsory Purchase Act 2004 (as amended by the 2011 Localism Act) requires Local Development Documents (LDDs) to be prepared with a view to contributing to the achievement of sustainable development. All LDDs except Supplementary Planning Documents will be subject to sustainability appraisal. This will appraise the social, environmental and economic effects of the strategies and policies in a LDD from the outset of the preparation process.
- 1.5 This scheme specifically covers the period June 2019 to June 2021 although it is required to indicate in general terms what future work is proposed beyond this period. The scheme will be subject to frequent review.

2.0 PLAN MAKING RESOURCES AND MANAGEMENT



DST = Development Strategy Team

SMT = Senior Management Team

PPWP = Planning Services Working Party

2.1 Although the SCI elaborates further on this point, it is worth noting that the amendments contained within the Town and Country Planning (Local Planning) (England) Regulations 2012 have effectively superseded the way in which the council consults throughout the production of its LDDs. The management arrangements for the plan making preparations are set out below. The Project Manager is the Development Strategy Manager. Resources are primarily from the Development Strategy Team in the Growth and Investment Service, but will involve other officers and external resources as necessary.

2.2 Meetings of the various committees occur frequently. SMT meet every month. The PSWP will meet on the officer's request but should meet at least every two months. Cabinet meet monthly and Full Council meet approximately every two months. The Development Strategy Team has monthly meetings and arrange other ad-hoc meetings where necessary. DPDs would need to follow this whole cycle of consultation whereas SPDs would not need to go to Full Council.

- 2.3 Each LDD will be project managed. At each stage the progress will be reviewed to assess achievements of key milestones. The LDS will be reviewed in parallel and reported using the method shown in the diagram above.

3.0 PURPOSE OF THE LOCAL DEVELOPMENT SCHEME

3.1 The LDS has three main purposes. These are;

- To inform the public of the LDDs that will make up the Development Plan and the timescales that they can expect for the preparation of these documents.
- To establish and reflect Council priorities and to enable work programmes to be compiled for the production of these documents.
- To set a timetable to monitor and review the documents once they have been prepared.

3.2 This LDS specifies:

- The Local Development Documents to be produced over the three year period
- Which of these will have Development Plan Status
- Which documents will be Supplementary Planning Documents
- The timetable and resources for the production of each of the LDDs
- How the LDDs interrelate
- How the monitoring and review of the LDS will take place.

4.0 THE CONTENT OF THE LOCAL DEVELOPMENT SCHEME

4.1 The Planning and Compulsory Purchase Act 2004 states that an LDS must specify the following;

- The documents which are to be LDD
- The subject matter and geographical area to which each LDD relates
- Which LDDs are to be development plan documents
- Which LDDs, if any, are to be prepared jointly with one or more other local planning authorities.
- Any matter or area in respect of which the authority has agreed (or propose to agree) to the setting up of a joint committee with other local planning authorities, and
- The timetable for the preparation and revision of LDDs.

4.2 The LDS sets out the range of LDDs that the Borough Council proposes to prepare. These will consist of the following types of document;

Development Plan Documents (DPDs)

DPDs will have the weight of development plan status and decisions must be made in accordance with them unless material considerations indicate otherwise. They will be the subject of an independent examination run by a planning inspector. There are different types of DPDs and as set out in the LDS these will include:

- Rugby Borough Local Plan DPD
- Gypsy and Traveller Site Allocations DPD

Sustainability Appraisals should be fully integrated into the plan-making process. Sustainability Appraisals should be started as soon as a new or revised LDD is first considered, and should provide input at each stage when decisions are taken.

In addition to the DPDs listed above the Council will also produce a Community Infrastructure Levy Charging Schedule. Although not a DPD, it had also been

timetabled for production in the LDS. As the CIL Charging Schedule is not a DPD, it does not require the production of a sustainability appraisal.

Supplementary Planning Documents (SPDs)

SPDs are intended to elaborate upon the policy and proposals in DPDs but do not have development plan status. They are, however, a material consideration in the determination of planning applications. SPDs should be clearly linked to the relevant DPD or 'saved' policy in the Local Plan which it supplements. They should be prepared in consultation with the public, businesses and all other interested parties and these views should be taken into account before the document is finalised. SPDs may be Borough wide or area specific and take the form of design guides, development briefs or supplement specific policies in the DPDs.

The Supplementary Documents included in the LDS are:

- Housing Needs SPD
- Sustainable Design and Construction SPD
- Planning Obligations SPD
- South West Rugby Masterplan SPD
- Coton Park East SPD
- Air Quality SPD

Draft South West Rugby Masterplan SPD

The Draft South West Masterplan is a draft SPD that was published alongside the Publication Draft Local Plan for information only. Once adopted, the South West Masterplan SPD will provide guidance on masterplanning and infrastructure requirements for the South West Rugby allocation, in accordance with Policy DS8 and DS9 of the Local Plan. The Draft South West Rugby SPD also contains Local Plan policy DS9 which allocates land to facilitate the comprehensive delivery of the link road for the South West.

The production of an SPD has its own separate consultation process which needs to be compliant with separate regulations.

Statement of Community Involvement (SCI)

The Borough Council has an adopted SCI. This sets out the standards, which the Borough Council intends to achieve in relation to involving the community in the preparation; alteration and continuing review of all local development documents and in the consideration of planning applications. The SCI also demonstrates how the Borough Council intends to achieve these standards. The SCI was updated in 2019 owing to the Neighbourhood Planning Act 2017 and a new National Planning Policy Framework (February 2019).

5.0 PROPOSED SCHEDULE OF WORK

5.1 For each Local Development Document the Local Development Scheme should specify;

- Its role, nature, and policy and area coverage
- The main components of the work to be undertaken, including key technical inputs.
- The body that will lead the project of producing the LDD, and the organisations that will be directly involved in managing the project.
- The timetable for its production, including the milestones for pre-production, the issues and options consultation, submission to the Secretary of State, examination and adoption.
- The resources required (in broad terms) to produce the LDD including identifying resource commitments from external stakeholders.
- The broad approach to engaging stakeholders and the community in the preparation of the LDD.

Title	Status	Role and Content	Chain of Conformity	Timetable
Rugby Borough Local Plan	DPD	Strategic document to replace in entirety the Core Strategy and the saved Local Plan policies.	NPPF SCI	Publication: January 2017 Submission to SoS: July 2017 Examination Hearing Sessions: January - February 2018 and April 2018 Adoption: June 2019
Gypsy and Traveller Site Allocations	DPD	Site specific policies to meet the strategic Gypsy and Traveller accommodation needs contained within the GTAA.	NPPF PPTS SCI Other local strategies	Evidence Gathering: June 2019 - April 2020 Consultation: May - June 2020 Publication: September - October 2020 Submission to SoS: January 2021 Examination Hearing Sessions: March 2021 Adoption: June 2021
Community Infrastructure Levy Charging Schedule	DPD	Vehicle with which to seek charges upon granting permission to new developments.	CIL 2010 Regulations NPPF SCI	Evidence Gathering: June 2019 - February 2020 Consultation: March - April 2020 Evidence Gathering: May - June 2020 Submission to SoS: July 2020 Examination Hearing Sessions: September 2020 Adoption: December 2020
Statement of Community Involvement	LDD	To guide the consultation of all planning documents and planning applications	Planning and Compulsory Purchase Act, Planning Regulations, NPPF	Evidence Gathering: January 2019 Consultation: June - July 2019 Adoption: September 2019

Title	Status	Role and Content	Chain of Conformity	Timetable
Housing Needs	SPD	To provide further guidance on housing needs including affordable and local housing needs.	NPPF Policies H1, H2, H3, H4, H5, H6	Evidence Gathering: August 2019 – February 2020 Consultation: March - April 2020 Adoption: December 2020
Sustainable Design and Construction	SPD	Guidance to supplement the Core Strategy (and forthcoming Local Plan) in terms of Sustainable design and construction.	NPPF SDC1, SDC2, SDC3, SDC4, SDC5, SDC^, SDC7, SDC8, SDC9	Evidence Gathering: August 2019 – July 2020 Consultation: August – September 2020 Adoption: November 2020
Planning Obligations	SPD	In advance of the adoption of the CIL Charging Schedule, this SPD will supplement CS10 of the Core Strategy Guidance (and forthcoming local plan policy) on the likely type and level of financial contributions and other planning obligations developers will pay when planning permission is granted.	NPPF	Evidence Gathering: June 2019 – February 2020 Consultation: March – April 2020 Adoption: December 2020
Draft South West Rugby Masterplan SPD	SPD	Masterplanning and infrastructure guidance for the South West allocation in accordance with Policy DS8 and	NPPF DS8 and DS9	Evidence Gathering: June 2019 – August 2019 Consultation: September - October 2019 Adoption: January 2020

Title	Status	Role and Content	Chain of Conformity	Timetable
		DS9		
Coton Park East	SPD	Masterplanning and infrastructure guidance for the Coton Park East allocation in accordance with Policy DS7	NPPF and Policy DS7	Evidence Gathering: June - August 2019 Consultation: August – September 2019 Adoption: November 2019
Air Quality	SPD	Development proposals will be considered with regard to the Council Air Quality SPD, including where necessary undertaking an Air Quality Assessment and appropriate mitigation.	NPPF and Policy HS5	Evidence Gathering: June 2019 – July 2020 Consultation: August – September 2020 Adoption: November 2020

6.0 RELATIONSHIP WITH EXISTING PLANNING DOCUMENTS

- 6.1 The Council has a statutory duty to prepare, monitor and review a Development Plan for the Borough. This document is Rugby Borough Councils Local Plan.
- 6.2 The existing strategic and local planning policy framework comprises;
- Rugby Borough Local Plan 2011-2031
 - Warwickshire Minerals Local Plan Saved Policies, September 2007
 - Warwickshire Waste Core Strategy 2013
- 6.3 Warwickshire County Council has prepared Minerals and Waste Development Schemes that outline the programme for reviewing these documents. Both of these plans have the status of DPDs.
- 6.4 The adopted proposals map is also saved and will be updated when DPDs are adopted. When each DPD is submitted to the Secretary of State it must be accompanied by a Submission Proposals Map. On adoption of the DPD those elements adopted will appear on the Proposals Map.
- 6.5 The Borough Council currently has a number of adopted Supplementary Planning Documents (SPDs). Appendix B lists all current SPDs.

7.0 BACKGROUND EVIDENCE

- 7.1 LDDs will be prepared using information from a wide range of documents prepared both within the Borough Council and by external partners including national and regional guidance and external technical documents. The annual review of the LDS will assess whether there is any new information, which requires a review of individual LDD's, or indeed a need for new information to enhance and update the evidence base.

Please refer to the council website at www.rugby.gov.uk for the up to date listings of plan making evidence.

8.0 MONITORING AND REVIEW

- 8.1 Local Planning Authorities are required to produce an authority monitoring report to assess the implementation of the LDS and the extent to which policies in LDDs are being achieved. The authority monitoring report must be based upon the period 1st April to 31st March. Intermediate revisions will be necessary in addition to the annual requirement as the LDS is an evolving document.
- 8.2 The annual monitoring report will compare actual document preparation over the year against the targets and milestones for LDD production set out in the LDS. The report will assess whether the Council has met these targets and milestones, is on target to meet them, is falling behind schedule or will not meet them. If the Council is falling behind schedule or has failed to meet a target or milestone, the report will set out the reasons for this and identify what steps are to be taken to address any problems. The LDS may need to be updated as a result of this.
- 8.3 The annual monitoring report will also assess the impact that policies are having on national and local targets. In doing this it will identify policies that need replacing or reviewing, as a consequence of them not working as intended or not achieving sustainable development objectives. If policies need changing or replacing, suggested actions to achieve this will be identified.

9.0 DELIVERY OF THE LOCAL DEVELOPMENT SCHEME

- 9.1 There will always be an element of uncertainty associated with a document of this nature. It is legitimate to ask how reasonable and achievable are the targets set out above, and what issues may affect the overall delivery of the LDS.
- 9.2 An assumption has been made over the amount of time that will need to be allocated to public and stakeholder involvement. Whilst this has been based on past experience, it cannot accurately predict how many people will wish to engage with the Council on a particular project.
- 9.3 The Planning Inspectorate will need to be assured that the time scales proposed are appropriate and achievable. Only then can the LDS be published and assured that PINS will enter into a strategic Service Level Agreement against the broad parameters of the programme.
- 9.4 The programme has to be flexible in terms of staff, both the turnover and the allocation of work – neither can be fully accounted for over a three year period.

10.0 CONTACT DETAILS

- 10.1 For more information about any of the issues raised in this Local Development Scheme please contact:-

Development Strategy Team
Growth and Investment
Town Hall
Evreux Way
Rugby
CV21 2RR

Tel: 01788 533828

Email: Localplan@rugby.gov.uk

- 10.2 This document together with all other Local Development Documents produced by Rugby Borough Council will be made available on the Council's web site: www.rugby.gov.uk

Appendix 1

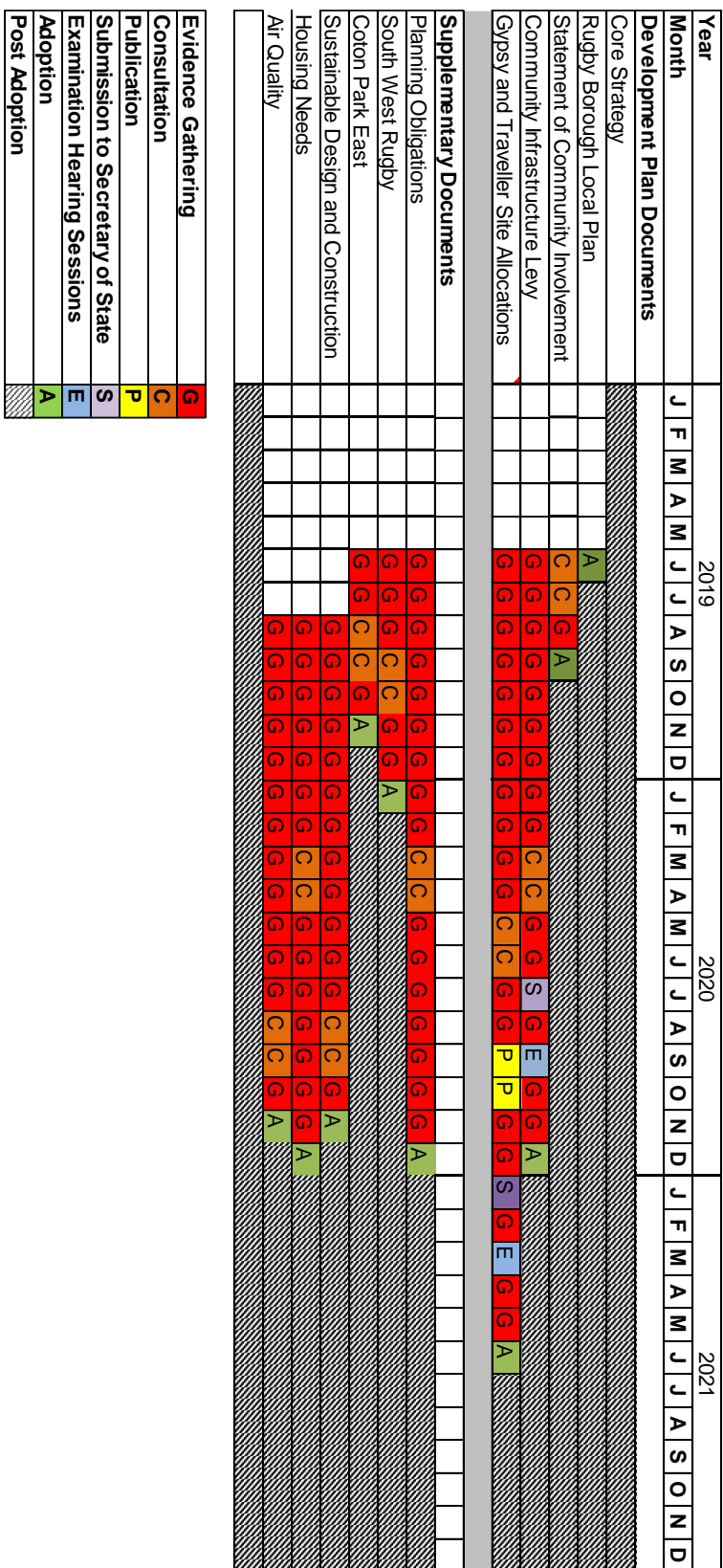
APPENDIX

Appendix A	LDS Programme Management
Appendix B	Supplementary Planning Documents
Appendix C	List of Acronyms

LDS PROGRAMME MANAGEMENT

APPENDIX A - GANTT CHART

Rugby LDS Timetable Summary 2019 - 2021



APPENDIX B

DD PROFILES

COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE

GYPSY AND TRAVELLER SITE ALLOCATION DPD

HOUSING NEEDS SPD

SUSTAINABLE DESIGN AND CONSTRUCTION SPD

PLANNING OBLIGATIONS SPD

SOUTHWEST RUGBY SPD

COTON PARK EAST SPD

AIR QUALITY SPD

Document Title	<i>Gypsy and Traveller Site Allocations DPD</i>
Lead Section	Development Strategy
Coverage	Borough wide
Status	Development Plan Document
Synopsis Site specific policies to meet the strategic Gypsy and Traveller accommodation needs contained within DS2, informed by GTAA.	
Conformity <ul style="list-style-type: none"> • General Conformity with PPTS, NPPF • Influenced by LSP/Community Plan and other local strategies and GTAA • Local Plan 	
Timetable	
Key Milestones (shown in <i>italics</i>)	Timescale
<i>Commencement/Evidence gathering</i>	June 2019 - April 2020
Regulation 18 consultation	May – June 2020
Publication	September – October 2020
<i>Submission to SoS with submission proposals map.</i>	January 2021
<i>Pre-exam Meeting</i>	Early 2021
<i>Public Examination</i>	March 2021
<i>Inspectors Report – Fact Check</i>	April 2021
<i>Inspectors Report –Final</i>	April 2021
<i>Adoption</i>	June 2021
Management Arrangements Head of Growth and Investment → Planning Services Working Party → Cabinet → Full Council	
Resources <ul style="list-style-type: none"> • Resources from Development Strategy plus officer time and input from Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs • EiP costs 	
Approach to involving stakeholders & community Wide stakeholder and community involvement	
Monitoring and Review In accordance with the Rugby Borough Council Monitoring Schedule	

Document Title	<i>Rugby Borough Local Plan DPD</i>
Lead Section	Development Strategy
Coverage	Borough Wide
Status	Development Plan Document
Synopsis	
Strategic document that updates and replaces the Core Strategy. It will also replace the saved Local Plan policies of 2009	
Conformity	
<ul style="list-style-type: none"> • NPPF 	
Timetable	
Key Milestones (shown in <i>italics</i>)	Timescale
Evidence Gathering	January 2014 – May 2014
<i>Consultation</i>	July – August 2014
Evidence Gathering	September – June 2015
<i>Consultation</i>	December – January 2017
<i>Publication</i>	January 2017
<i>Submission to Secretary of State</i>	July 2017
<i>Pre-exam Meeting</i>	N/A
<i>Examination Hearing Sessions</i>	January-April 2018
<i>Inspectors Report – Fact Check</i>	March 2019
<i>Inspectors Report –Final</i>	May 2019
<i>Adoption</i>	June 2019
Management Arrangements	
Head of Growth and Investment → Planning Services Working Party → Cabinet	
Resources	
<ul style="list-style-type: none"> • Resources from Development Strategy Team • Administrative Support • Costs of production: such as printing, delivery and postage costs 	
Approach to involving stakeholders & community	
Wide stakeholder involvement	
Monitoring and Review	
In accordance with the Rugby Borough Council Monitoring Schedule	

Document Title	<i>Community Infrastructure Levy Charging Schedule</i>
Lead Section	Development Strategy
Coverage	Borough wide
Status	Development Plan Document
Synopsis	
Schedule with which RBC seeks charge from new developments once permission is granted.	
Conformity	
<ul style="list-style-type: none"> • Principally with CIL 2010 Regulations • General Conformity with NPPF • Local Plan 	
Timetable	
Key Milestones (shown in <i>italics</i>)	Timescale
Evidence Gathering	June 2019 – February 2020
CIL Regulation 15 consultation	March – April 2020
<i>Publication (CIL Regulation 16)</i>	September - October 2020
<i>Submission to SoS</i>	July 2020
<i>Public Examination</i>	September 2020
<i>Adoption</i>	December 2020
Management Arrangements	
Head of Growth and Investment → Planning Services Working Group → Cabinet	
Resources	
<ul style="list-style-type: none"> • Resources from Development Strategy Team plus officer time and input from Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs • EiP costs 	
Approach to involving stakeholders & community	
Wide stakeholder involvement	
Monitoring and Review	
In accordance with the Rugby Borough Council Monitoring Schedule	

Document Title	<i>Sustainable Design and Construction SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis		
Guidance to supplement Rugby Borough Local Plan Policies SDC1-9 with regard to sustainable design and construction, inclusive of residential design guidance.		
Conformity		
<ul style="list-style-type: none"> ○ General Conformity with NPPF ○ Local Plan 		
Timetable		
Key Milestones	Timescale	
Evidence Gathering	July – August 2020	
Consultation	August – September 2020	
Adoption	November 2020	
Approach to involving stakeholders & community		
Wide stakeholder involvement		
Monitoring and Review		
In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	<i>Planning Obligations SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis		
Guidance on the likely type and level of financial contributions and other planning obligations developers will pay when planning permission is granted.		
Conformity		
<ul style="list-style-type: none"> • General Conformity with NPPF • Local Plan 		
Timetable		
Key Milestones (shown in <i>italics</i>)	Timescale	
Evidence Gathering	June 2019 – March 2020	
<i>Consultation</i>	March – April 2020	
<i>Adoption</i>	December 2020	
Management Arrangements		
Head of Growth and Investment → Planning Policy Working Party → Cabinet		
Resources		
<ul style="list-style-type: none"> • Resources from Development Strategy Team, Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs 		
Approach to involving stakeholders & community		
Wide stakeholder involvement		
Monitoring and Review		
In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	<i>Housing Needs SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis		
Guidance to supplement Rugby Borough Local Plan Policies H1-H6 with regard to housing need.		
Conformity		
<ul style="list-style-type: none"> • General Conformity with NPPF • Local Plan 		
Timetable		
Key Milestones (shown in <i>italics</i>)	Timescale	
Evidence Gathering	August 2019 – February 2020	
<i>Consultation</i>	March – April 2020	
<i>Adoption</i>	December 2020	
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		
Resources		
<ul style="list-style-type: none"> • Resources from Development Strategy Team, Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs 		
Approach to involving stakeholders & community		
Wide stakeholder involvement		
Monitoring and Review		
In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	<i>South West Rugby Masterplan SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis		
Masterplanning and infrastructure guidance for the South West allocation in accordance with Policy DS8 and DS9		
Conformity		
<ul style="list-style-type: none"> • General Conformity with NPPF • Local Plan 		
Timetable		
Key Milestones (shown in <i>italics</i>)	Timescale	
Evidence Gathering	June 2019- August 2019	
<i>Consultation</i>	September- October 2019	
<i>Adoption</i>	January 2020	
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		
Resources		
<ul style="list-style-type: none"> • Resources from Development Strategy Team, Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs 		
Approach to involving stakeholders & community		
Wide stakeholder involvement		
Monitoring and Review		
In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements		
Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	<i>Coton Park East SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis Masterplanning and infrastructure guidance for the Coton Park East allocation in accordance with Policy DS7		
Conformity <ul style="list-style-type: none"> • General Conformity with NPPF • Local Plan 		
Timetable		
Key Milestones (shown in <i>italics</i>)	Timescale	
Evidence Gathering	June 2019	
<i>Consultation</i>	June - September 2019	
<i>Adoption</i>	November 2019	
Management Arrangements Head of Growth and Investment → Planning Services Working Party → Cabinet		
Resources <ul style="list-style-type: none"> • Resources from Development Strategy Team, Development Management and Legal • Administrative Support • Costs of production: such as printing, delivery and postage costs 		
Approach to involving stakeholders & community Wide stakeholder involvement		
Monitoring and Review In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	<i>Air Quality SPD</i>	
Lead Section	Development Strategy	
Coverage	Borough Wide	
Status	Supplementary Planning Document	
Synopsis Development proposals will be considered with regard to the Council Air Quality SPD, including where necessary undertaking an Air Quality Assessment and appropriate mitigation.		
Conformity <ul style="list-style-type: none"> • General Conformity with NPPF • Local Plan 		
Timetable		
Key Milestones (shown in <i>italics</i>)	Timescale	
Evidence Gathering	August 2019 - August 2020	
<i>Consultation</i>	August – September 2020	
<i>Adoption</i>	November 2020	
Management Arrangements Head of Growth and Investment → Planning Services Working Party → Cabinet		
Resources <ul style="list-style-type: none"> • Resources from Development Strategy Team, Development Management, Legal and Environmental Health • Administrative Support • Costs of production: such as printing, delivery and postage costs 		
Approach to involving stakeholders & community Wide stakeholder involvement		
Monitoring and Review In accordance with the Rugby Borough Council Monitoring Schedule		
Management Arrangements Head of Growth and Investment → Planning Services Working Party → Cabinet		

Document Title	Statement of Community Involvement
Lead Section	Development Strategy
Coverage	Borough wide
Status	Development Plan Document
Synopsis	
Schedule with which RBC seeks charge from new developments once permission is granted.	
Conformity	
<ul style="list-style-type: none"> All development plan documents 	
Timetable	
Key Milestones (shown in <i>italics</i>)	Timescale
Evidence Gathering	June 2019
<i>Consultation</i>	June - July 2019
<i>Adoption</i>	September 2019
Management Arrangements	
Head of growth and Investment → Planning Services Working Group → Cabinet	
Resources	
<ul style="list-style-type: none"> Resources from Development Strategy Team plus officer time and input from Development Control Administrative Support Costs of production: such as printing, delivery and postage costs EiP costs 	
Approach to involving stakeholders & community	
Wide stakeholder involvement	
Monitoring and Review	
In accordance with the Rugby Borough Council Monitoring Schedule	

SUPPLEMENTARY PLANNING DOCUMENTS**Supplementary Planning Documents****APPENDIX C**

The following table set outs current SPDs:

Title	Date adopted	Description
Malpass Farm Development Brief	February 1995	Development brief relates to a site which remains undeveloped and it is proposed to continue this allocation in the Local Plan Review. Therefore the SPG continues to be operative. Linked to Policy ED2 in adopted Local Plan (2006)
Planning Obligations SPD	April 2012 (adoption date of revised document May 2020)	Guidance on the likely type and level of financial contributions and other planning obligations developers will pay when planning permission is granted.
Sustainable Design and Construction SPD	April 2012 (adoption date of revised document May 2020)	Guidance to supplement Rugby Borough Core Strategy CS16 with regard to sustainable design and construction, inclusive of residential design guidance
Housing needs SPD	April 2012 (adoption date of revised document May 2020)	Supersedes the Affordable Housing SPD. Guidance to supplement Rugby Borough Core Strategy CS21, 22 and 23 with regard to housing need.
Draft South West Rugby Masterplan SPD	March 2018	Provides masterplanning and infrastructure guidance for the South West allocation in accordance with Policy DS8; for information only until adoption

LIST OF ACRONYMS**APPENDIX D****List of Acronyms**

AMR	Annual Monitoring Report
CIL	Community Infrastructure Levy
CS	Community Strategy
DEPRAS	Development Plans Representation Advisory Service
DETR	Department of the Environment, Transport and the Regions (responsible for planning prior to 2001)
DCLG	Department for Communities and Local Government, responsible for planning from 2006 onwards
DP	Development Plan
DPD	Development Plan Document
DST	Development Strategy Team
DTLR	Department of Transport, Local Government and the Regions, responsible for planning between 2001-2002
LA	Local Authority
LDD	Local Development Document
LDS	Local Development Scheme
LP	Local Plan
LPA	Local Planning Authority (includes Unitary Authorities and District Councils, but also used to include County Council where relevant to their role in producing Minerals & Waste LDDs)
LTP	Local Transport Plan
NPPF	National Planning Policy Framework
M & W	Minerals and Waste
ODPM	Office of the Deputy Prime Minister, responsible for planning from 2002 - 2006

Appendix 1

PINS	Planning Inspectorate
POS	Planning Officers Society
SA	Sustainability Appraisal
SCI	Statement of Community Involvement
SEA	Strategic Environmental Assessment
SofS	Secretary of State for planning matters
SPD	Supplementary Planning Document
The Act	Planning and Compulsory Purchase Act