

DECISION UNDER DELEGATED POWERS

Subject	Appointment of contractor to carry out electrical upgrade work to the main hub communal site at 18 identified unoccupied sites in Rugby
Officer Requesting Decision	Housing Maintenance Officer (Electrical)
Officer Making the Decision	Head of Corporate Resources
Authority for Decision	<p>Delegated authority under paragraph 2.3 (n) of Part 2B of Rugby Borough Council's Constitution – each head of service is authorised to take decisions and any appropriate action, after consultation with any appropriate head of service, in relation to the repair, maintenance and alteration of buildings and plant that is relevant to the service.</p> <p>Delegated authority under paragraph 2.6 (pp) of Part 2B of Rugby Borough Council's Constitution – the Head of Corporate Resources and Chief Financial Officer is authorised to authorise routine repair and maintenance work to be carried out in accordance with approved estimates and the Council's financial regulations.</p>
Recommendation	To appointment Croxford Electrical Limited to carry out electrical upgrade work to the main hub communal site at 18 unoccupied sites in Rugby and enter into a contract for the same on Rugby Borough Council's standard terms and conditions. The contract fees are set out in Appendix A of the contract.
Alternatives considered and rejected	<ol style="list-style-type: none"> 1. To appoint an alternative contractor to carry out the electrical upgrade work; or 2. To not appoint a contractor to carry out the electrical upgrade work.
Decision	Approve
Reason	External electrical contractors are required to undertake essential upgrade works for the 18 identified unoccupied sites in Rugby because the necessary specialist skills and experience are not available internally within the Council. These upgrade works are required in order to comply with the British Standard BS 7671:2018 -

	<p>Requirements for Electrical Installations, IET Wiring Regulations and correct those matters identified in the electrical installation condition reports.</p> <p>Croxford Electrical Limited provided the most economically advantageous compliant Request for Quotation return as part of the procurement process and have therefore been selected for appointment.</p>
Date	17 March 2020
Background Papers	<p>Appendix A of the Croxford Electrical Limited contract is “confidential information” for the purposes of regulation 9 of the Openness of Local Government Bodies Regulations 2014.</p> <p>Electrical installation condition reports for the communal site at 18 identified unoccupied sites in Rugby.</p>
Decision record kept until	24 February 2026
Background papers kept until	24 February 2024

Signed.....

Dated.....17/03/20.....