

AGENDA MANAGEMENT SHEET

Report Title: Rugby Borough Council 50th Anniversary

Name of Committee: Cabinet

Date of Meeting: 11 March 2024

Report Director: Chief Officer - Leisure and Wellbeing

Portfolio: Leisure and Wellbeing

Ward Relevance: All

Prior Consultation: None

Contact Officer: Chief Officer - Leisure and Wellbeing

Public or Private: Public

Report Subject to Call-In: Yes

Report En-Bloc: No

Forward Plan: Yes

Corporate Priorities: This report relates to the following priority(ies):
 Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C)
 Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E)
 Residents live healthy, independent lives, with the most vulnerable protected. (HC)
 Rugby Borough Council is a responsible, effective and efficient organisation. (O)
[Corporate Strategy 2021-2024](#)
 This report does not specifically relate to any Council priorities but

(C) Climate
(E) Economy
(HC) Health and Communities
(O) Organisation

Summary: This report seeks approval in respect of the Council's plans to commemorate its 50th Anniversary

Financial Implications: Proposed projects will need to be delivered from existing internal resources and will be approved by the relevant budget holders.

Risk Management/Health and Safety Implications:	None arising directly from this report.
Environmental Implications:	None.
Legal Implications:	None arising directly from this report.
Equality and Diversity:	The Council has duly considered the relevant Equality and Diversity implications. This is detailed within the attached Impact Assessment (Appendix 1)
Options:	To approve or reject the recommendation.
Recommendation:	The proposals for the 50 th anniversary celebrations for Rugby Borough Council as detailed within the report be approved.
Reasons for Recommendation:	To ensure the Council is able to mark its 50 th Anniversary.

Cabinet - 11 March 2024

Rugby Borough Council 50th Anniversary

Public Report of Chief Officer - Leisure and Wellbeing

Recommendation

The proposals for the 50th anniversary celebrations for Rugby Borough Council as detailed within the report be approved.

1. Executive Summary

This report deals with the 50th anniversary of the creation of Rugby Borough Council and the approaches being taken to commemorate it. The Council would like to mark the occasion by delivering various projects throughout the year to commemorate the golden anniversary of the Borough.

The 50th Anniversary of the formation of Rugby Borough Council provides an ideal opportunity to recognise the contribution that the Council has made to local, regional and national government, and to celebrate some of the key dates, events and individuals who have given up their time to make a real difference to their communities.

2. Background

- 2.1 The Local Government Act of 1972 reformed local government in the United Kingdom and came into force in April 1974.
- 2.2 The 1974 reorganisation saw Warwickshire adopt a two-tier local government structure, with a County Council and four district councils; North Warwickshire, Stratford-On Avon, Warwick and Rugby.
- 2.3 2024 will mark the 50th anniversary of the creation of this new structure and importantly Rugby Borough Council. This report seeks approval to mark this occasion.

3. Events and Initiatives to celebrate the 50th anniversary

- 3.1. To mark this important milestone in local government and to ensure prudent use of Council resources the celebration will focus primarily on the following initial projects;

Mayoral Anniversary Tour of the Borough

The Mayor will visit every part of the borough throughout 2024 highlighting the work of local organisations, meeting with volunteers, catching up on projects funded over the years and visiting some of the Borough's natural and historic sites.

This will culminate with a commemorative scrap book of the Mayor's journey across the borough to be displayed in the Mayor's Chamber.

Memories of Rugby

The Council will engage with the public to seek memories of Rugby over the last 50 years and help the Council celebrate Rugby Borough Council's 50th anniversary.

This material will then showcase 50 years of Rugby across the Council's social media channels. There will also be feature in an exhibition at Rugby Art Gallery and Museum in the Balcony Gallery.

These memories will enable the residents to share a sense a pride and celebrate all that is good across the Council's communities.

Selected photographs and memories of the first 50 years will also be put into a special time capsule, to be opened in another 50 years (2074), entitled Rugby50in50.

Celebrating Local People

This will be an invitation for nominees to be submitted for celebrating local people who have significantly contributed to the borough over the last 50 years as per the Council's Civic Honours approved procedure.

These include:

- A Leader or former Leader of the Council, on retirement as a Councillor
- An elected member or officer who has given significant service to the Borough, on retirement as a member or officer
- A member of the public who has given significant service to the Borough
- Those in paid employment who have given service over and above that which would normally be expected of their role.
- Anybody nominated for this award must have been a resident in the Borough of Rugby for the duration of the activity for which they are nominated.

The call for nominees would close on the last working day of September 2024 via Democratic Services.

The Civic Honours Working Party will then consider all nominations in October 2024.

Agreed nominations to be submitted to November 2024 Cabinet in private for recommendation to Council in December 2024.

Commemorative Tree Planting

The planting of 50 trees as part of the Council's commitment to increase tree canopy coverage across the borough.

This will be an opportunity to engage with the local community and a local school to plant the trees on open space across in the borough.

Sounds of the Bandstand

This will be held in Caldecott Park throughout August between 12noon and 2pm for free performances from a variety of local concert bands, jazz, big bands and small groups to bring people and communities together to enjoy the sounds of Rugby.

Civic Pride – Town Centre Flags

This will include the town centre flagpoles with special commemorative flags using the insignia of Rugby. To be flown following the conclusion of the Women's Six Nations 2024.

Civic Pride – Full Council and Mayor's Reception

Full Council in April 2024 to announce the Council's anniversary followed by a reception with the Mayor at The Town Hall with a special 50th anniversary cake.

Food and Drink Festival

Rugby First deliver events within the town centre including their successful food festival.

With a theme focussing on celebrating 50 years of Rugby, the Food Festival would see local food and beverage businesses and attractions to welcome local residents into the town centre, promote the town as a place to be proud of and promote all the businesses.

The potential to support Rugby First with delivery of the event will need appropriate financial support to be considered.

Rugby Borough Council Logo

The Communications Team will work on further communications and possible marketing materials to mark the 50th anniversary.

4. Financial implications

- 4.1 Project proposals submitted for consideration as detailed within the report can be met from existing budgets.
- 4.2 Any further projects that may be proposed will need to be costed with appropriate budget identified for delivery.

5. Conclusion

- 5.1 This report seeks approval in respect of marking the Council's 50th anniversary. It is important that such projects are overseen by both members and officers and if necessary further initiatives come forward. 2024 provides an opportunity to celebrate the Borough Council and it is important that this continues to develop and evolve throughout the year.

Name of Meeting: Cabinet
Date of Meeting: 11 March 2024
Subject Matter: 50th Anniversary

Originating Department:

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

EQUALITY IMPACT ASSESSMENT (EqIA)

Context

1. The Public Sector Equality Duty as set out under section 149 of the Equality Act 2010 requires Rugby Borough Council when making decisions to have due regard to the following:
 - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
 - advancing equality of opportunity between people who share a protected characteristic and those who do not,
 - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
 - age
 - disability
 - gender reassignment
 - marriage/civil partnership
 - pregnancy/maternity
 - race
 - religion/belief
 - sex/gender
 - sexual orientation
3. In addition to the above-protected characteristics, you should consider the crosscutting elements of the proposed policy, such as impact on social inequalities and impact on carers who look after older people or people with disabilities as part of this assessment.
4. The Equality Impact Assessment (EqIA) document is a tool that enables RBC to test and analyse the nature and impact of what it is currently doing or is planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. The questions will enable you to record your findings.
6. Where the EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. Once completed and signed off the EqIA will be published online.
8. An EqIA must accompany all **Key Decisions** and **Cabinet Reports**.
9. For further information, refer to the EqIA guidance for staff.
10. For advice and support, contact:
Minakshee Patel
Corporate Equality & Diversity Advisor
minakshee.patel@rugby.gov.uk
Tel: 01788 533509

Equality Impact Assessment

Service Area	Leisure and Wellbeing
Policy/Service being assessed	Rugby Council 50 th Anniversary
Is this is a new or existing policy/service? If existing policy/service please state date of last assessment	Not Applicable Series of activities to celebrate the Council turning 50 years old
EqlA Review team – List of members	Tom Kittendorf
Date of this assessment	5 March 2024
Signature of responsible officer (to be signed after the EqlA has been completed)	

A copy of this Equality Impact Assessment report, including relevant data and information to be forwarded to the Corporate Equality & Diversity Advisor.

If you require help, advice and support to complete the forms, please contact Minakshee Patel, Corporate Equality & Diversity Advisor via email: minakshee.patel@rugby.gov.uk or 01788 533509

Details of Strategy/ Service/ Policy to be analysed

<u>Stage 1 – Scoping and Defining</u>	
(1) Describe the main aims, objectives and purpose of the Strategy/Service/Policy (or decision)?	A series of activities and events for the Borough Council to celebrate its 50th anniversary since the creation of Rugby Borough Council following the Local Government Act 1974.
(2) How does it fit with Rugby Borough Council's Corporate priorities and your service area priorities?	For residents to be proud of their borough For residents to live healthy and active lives.
(3) What are the expected outcomes you are hoping to achieve?	A series of activities to promote the council's 50 th anniversary engaging the local population and celebrating the diverse nature of the borough.
(4) Does or will the policy or decision affect: <ul style="list-style-type: none"> • Customers • Employees • Wider community or groups 	No
<u>Stage 2 - Information Gathering</u>	As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).
(1) What does the information tell you about those groups identified?	All residents will have the opportunity to engage with the local activities for celebrating Rugby Borough Council's anniversary

(2) Have you consulted or involved those groups that are likely to be affected by the strategy/ service/policy you want to implement? If yes, what were their views and how have their views influenced your decision?	No		
(3) If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary.	The activities will be delivered by the Council to acknowledge its 50 th anniversary.		
<u>Stage 3 – Analysis of impact</u>			
<u>(1)Protected Characteristics</u> From your data and consultations is there any positive, adverse or negative impact identified for any particular group, which could amount to discrimination? If yes, identify the groups and how they are affected.	RACE No adverse impact	DISABILITY No adverse impact	GENDER No adverse impact
	MARRIAGE/CIVIL PARTNERSHIP No adverse impact	AGE No adverse impact	GENDER REASSIGNMENT No adverse impact
	RELIGION/BELIEF No adverse impact	PREGNANCY MATERNITY No adverse impact	SEXUAL ORIENTATION No adverse impact

<p><u>(2) Cross cutting themes</u></p> <p>(a) Are your proposals likely to impact on social inequalities e.g. child poverty, geographically disadvantaged communities? If yes, please explain how?</p> <p>(b) Are your proposals likely to impact on a carer who looks after older people or people with disabilities? If yes, please explain how?</p>	<p>The celebration of the Council's 50th anniversary is an opportunity to celebrate local government forming Rugby Borough Council through a small series of activities to promote the borough for all residents.</p>
<p>(3) If there is an adverse impact, can this be justified?</p>	<p>N/A</p>
<p>(4) What actions are going to be taken to reduce or eliminate negative or adverse impact? (this should form part of your action plan under Stage 4.)</p>	<p>N/A</p>
<p>(5) How does the strategy/service/policy contribute to the promotion of equality? If not what can be done?</p>	<p>The activities will promote the borough and provide activities for all residents to be able to engage in.</p>
<p>(6) How does the strategy/service/policy promote good relations between groups? If not what can be done?</p>	<p>The projects identified will support the provision of leisure and play amenities across the borough and enable the continued health and wellbeing of residents.</p>
<p>(7) Are there any obvious barriers to accessing the service? If yes how can they be overcome?</p>	<p>Open to all residents</p>

Stage 4 – Action Planning, Review & Monitoring																														
If No Further Action is required then go to – Review & Monitoring	<p>EqlA Action Plan</p> <table border="1"> <thead> <tr> <th>Action</th> <th>Lead Officer</th> <th>Date for completion</th> <th>Resource requirements</th> <th>Comments</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Action	Lead Officer	Date for completion	Resource requirements	Comments																				
Action						Lead Officer	Date for completion	Resource requirements	Comments																					
(1)Action Planning – Specify any changes or improvements that can be made to the service or policy to mitigate or eradicate negative or adverse impact on specific groups, including resource implications.																														
(2) Review and Monitoring State how and when you will monitor policy and Action Plan																														

Please annotate your policy with the following statement: