

MINUTES OF RUGBY AND DAVENTRY CREMATORIUM JOINT COMMITTEE

12 JULY 2016

PRESENT:

Members of the Committee: Councillor Mrs Parker (Rugby Borough Council)
Councillor Ms Robbins (Rugby Borough Council)
Councillor Mrs Lomax (Daventry District Council)
Councillor Robertson (Daventry District Council)

Officers: Julie Lewis (Contracts and Performance Manager), Rob Saunders (Development Surveyor) – Daventry District Council
Sean Lawson (Head of Environment and Public Realm), Lisa Handy (Bereavement Services Manager), Chris Blundell (Financial Services Manager) and Veronika Beckova (Democratic Services Officer) – Rugby Borough Council

1. APPOINTMENT OF CHAIRMAN

RESOLVED THAT – Councillor Mrs Parker be appointed Chairman of the Joint Committee for the 2016/17 municipal year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED THAT – Councillor Robertson be appointed Vice-Chairman of the Joint Committee for the 2016/17 municipal year.

3. MINUTES

The minutes of the meeting held on 11 January 2016 were approved and signed by the Chairman.

4. APOLOGIES

An apology for absence from the meeting was received from Simon Bowers (Business Manager – Daventry District Council).

5. 2015/16 YEAR-END FINANCE REPORT

The Joint Committee considered a report (agenda item 6) concerning the 2015/16 financial year-end position for both revenue and capital for the Rainsbrook Crematorium.

RESOLVED THAT –

(1) the committee's year-end position for 2015/16 be noted;

- (2) the transfer of £10,000 to the Cameo Reserve be approved; and
- (3) the 2015/16 slippage on the Capital Memorialisation Scheme be carried forward to 2016/17.

6. PROMOTIONAL ACTIVITIES

The Joint Committee considered a report (agenda item 7) concerning the proposal to increase awareness and use of facilities at Rainsbrook Crematorium.

The item was discussed in detail at the meeting and the following additional comments were made:

- The crematorium has updated its website to make it more user friendly and easier to navigate.
- Officers have produced a number of brochures and information sheet aimed at particular sections of local communities (copies were circulated at the meeting).
- A half page advertorial has been commissioned to be featured in the Daventry Express, Harborough Mail and Rugby Advertiser to celebrate the crematorium's Gold Charter for the Bereaved Standard and to promote the crematorium's open day on 30 July (the advertorial was circulated at the meeting and is annexed to the minutes). The advertorial will also be converted into a flyer for Funeral Directors and for the crematorium to distribute.
- Officers have been approached by a newly opened nursing home to discuss services provided by the crematorium.
- It was noted that Daventry District Council currently had no information on its website relating to the crematorium. Officers were working to rectify the issue.

RESOLVED THAT – the report be noted.

7. BEREAVEMENT STANDARD AWARD

The Joint Committee considered a report (agenda item 8) concerning the gold standard being awarded to the Rainsbrook Cemetery and Crematorium Bereavement Services.

RESOLVED THAT –

- (1) the Rainsbrook Cemetery and Crematorium Bereavement Services be congratulated on receiving the Gold Charter for the Bereaved Standard; and
- (2) the report be noted.

8. CONSTRUCTION UPDATE

The Joint Committee considered a report (agenda item 9) showing the outstanding construction matters.

RESOLVED THAT – the report be noted.

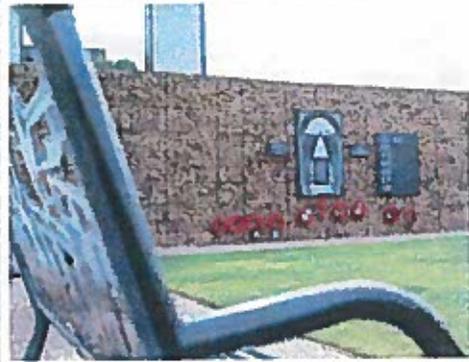
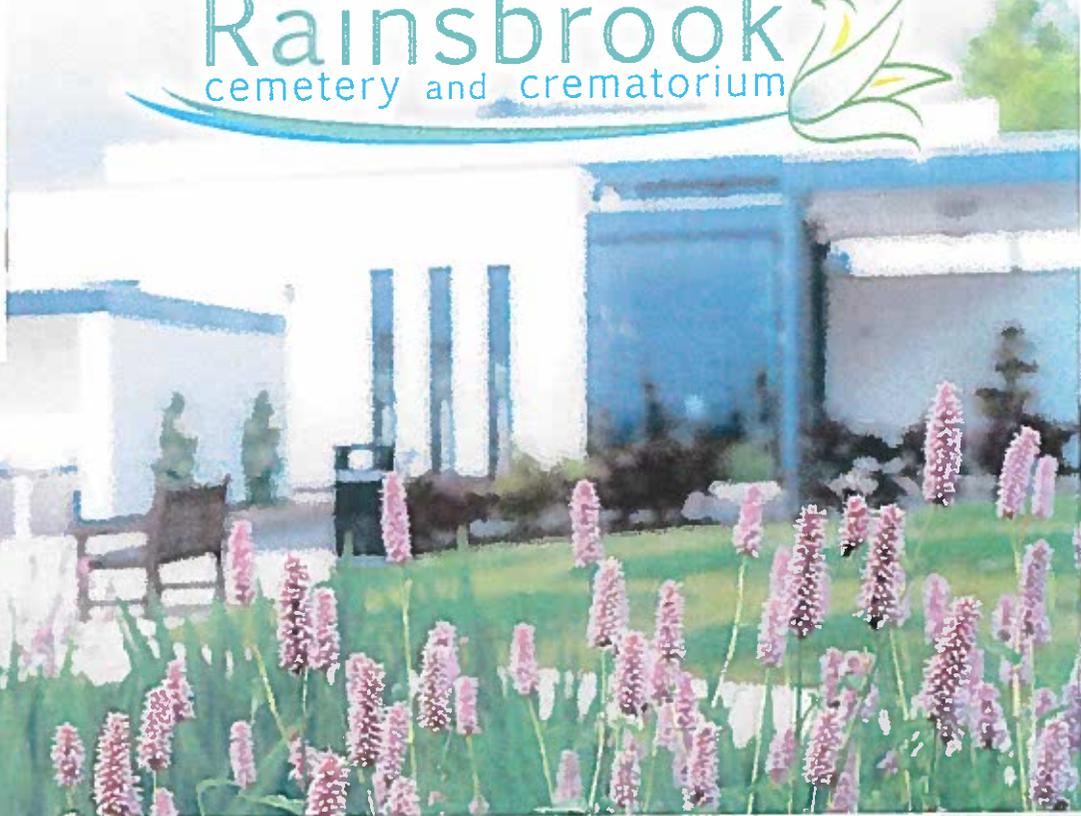
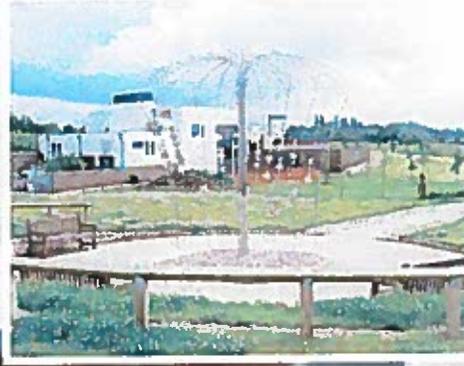
9. DATE OF NEXT MEETING

It was agreed that the next meeting of the Joint Committee be held at 1.30pm on Tuesday 18 October 2016 at the Town Hall, Rugby.

CHAIRMAN

Rainsbrook

cemetery and crematorium



Rainsbrook Cemetery and Crematorium offers a peaceful and picturesque setting for funeral services in the heart of the Warwickshire countryside.

Overlooking the Rainsbrook Valley, the crematorium complements its stunning location with beautifully landscaped grounds and memorial gardens, creating a calm and tranquil setting where the bereaved can treasure the memory of a loved one.

The Rainsbrook team prides itself on supporting families during the difficult time of bereavement.

Recently awarded gold status by the Institute of Cemetery and Crematorium Management's Charter for the Bereaved, the team offer the highest standards of care and can help you tailor funeral services to commemorate your loved one.

Rainsbrook Crematorium holds an Open Day on Saturday 30 July where you can talk to the team and take a tour of the crematorium and grounds.