



26 February 2021

SCRUTINY COMMITTEE – 8 MARCH 2021

A meeting of the Scrutiny Committee will be held at 5.30pm on Monday 8 March 2021 via MS Teams.

Members of the public may view the meeting via the livestream on the Council's website.

Mannie Ketley
Executive Director

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Minutes

To approve the minutes of the meeting held on 25 January 2021.

2. Apologies

To receive apologies for absence from the meeting.

3. Declarations of Interest

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

4. Finance and Performance Monitoring 2020/21 Quarter 3 - please refer to the report from Cabinet 1 February 2021 and RPMS.
5. Review of Waste and Resources – Recycling and Education (one-page strategy attached).
6. Overview and Scrutiny Work Programme (table attached).
7. Motions – to receive any Motions passed to Scrutiny (report to follow).

Membership of the Committee:

Councillors Mahoney (Chair), Mrs A'Barrow, Cade, Eccleson, Gillias, Mrs New, Mrs O'Rourke, Picker and Roodhouse

If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer on 01788 533522 or email linn.ashmore@rugby.gov.uk. Any specific queries concerning reports should be directed to the listed contact officer.

WASTE AND RESOURCES TASK GROUP

ONE-PAGE STRATEGY

What is the broad topic area?

In advance of forthcoming changes in legislation, through the Government's Waste and Resources Strategy, the task group aims to increase levels of recycling, reduce contamination within recycling and decrease the volume of residual waste collected.

What is the specific topic area?

To deliver a targeted communications campaign which seeks to maximise recycling rates and reduce residual waste volumes.

What should be considered?

The following areas are relevant to discussions:

Understand the current situation regarding the collection of residual waste and recycling, and levels of contamination.

Financial implications.

Examples of best practice and bench marking.

Understanding recycling behaviour and barriers.

Target audiences and methods of communication.

Potential future legislative changes.

Who shall we consult?

Communication, Consultation and Information Manager

CasePack Recycling

Waste and Resources Action Group (WRAP)

Warwickshire County Council

How long should it take?

The Task Group will finalise its findings and report to the Scrutiny Committee in September 2021.

What will be the outcome?

Recommendations on:

- Targeted communications campaign seeking to improve recycling rates and benefit the environment.
- The use of media tools to promote recycling and increase participation.
- Providing clear messaging and sharing valuable information with residents about acceptable recyclable materials.
- Monitoring the impact and effectiveness of the recommendations.

Overview and Scrutiny Work Programme

| Date of meeting 2020/21 | Item | Report Description |
|--------------------------------|---|---|
| All meetings | Motions referred to scrutiny | |
| All meetings | Overview and Scrutiny Work Programme | Long-term rolling work programme. |
| 8 March 2021 | Finance and Performance Monitoring 2020/21 Q3 | Members to refer to the Cabinet report from 1 February 2021 and RPMS |
| 8 March 2021 | Review of Resources and Waste | To receive the one-page strategy for the review on recycling education. |
| 19 April 2021 | Crime and Disorder | Annual overview to scrutinise decisions made, and actions taken, by the responsible authorities that make up the Rugby Community Safety Partnership in connection with the discharge of their crime and disorder functions. |
| 19 April 2021 | Draft Overview and Scrutiny Annual Report | An overview of the work carried out by scrutiny during 2020/21. |
| Date of meeting 2021/22 | Item | Report Description |
| 21 June 2021 | Leader and Executive Director | Discussion with the Leader and Executive Director on performance and future strategies. |
| 21 June 2021 | Review of Waste and Resources | To receive the one-page strategy for a food waste collection model. |
| 21 June 2021 | Review of Managing Arrears (Council Tax) | Interim report |
| 13 September 2021 | Communities and Homes Portfolio Holder | Briefing paper on performance followed by questions |
| 13 September 2021 | Finance and Performance Monitoring 2020/21 Year End | Members to refer to the Cabinet report from 28 June 2021 and RPMS |
| 22 November 2021 | Growth and Investment Portfolio Holder | Briefing paper on performance followed by questions |

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|------------------|---|---|
| 22 November 2021 | Finance and Performance Monitoring 2021/21 Q1 | Members to refer to the Cabinet report and RPMS |
| 24 January 2022 | Environment and Public Realm Portfolio Holder | Briefing paper on performance followed by questions |
| 24 January 2022 | Leader and Executive Director | Annual discussion with the Leader and Executive Director on performance and future strategies. |
| 24 January 2022 | Finance and Performance Monitoring 2021/22 Q2 | Members to refer to the Cabinet report and RPMS |
| 28 March 2022 | Corporate Resources Portfolio Holder | Briefing paper on performance followed by questions |
| 28 March 2022 | Crime and Disorder | Annual overview to scrutinise decisions made, and actions taken, by the responsible authorities that make up the Rugby Community Safety Partnership in connection with the discharge of their crime and disorder functions. |
| 28 March 2022 | Draft Overview and Scrutiny Annual Report | An overview of the work carried out by scrutiny during 2021/22. |

Task Groups

| Topic | Responsible Officer | Timescale | Notes |
|---|----------------------------|---|--|
| Managing Arrears of Council Tax | Revenues Manager | Interim report June 2021. Final report September 2021. | The Task Group is due to commence work in March. |
| Waste and Resources Review – Recycling and Education | Deputy Executive Director | Final report September 2021. | Initial scoping document included on the agenda for 8 March 2021 with a view to work commencing soon. |
| Waste and Resources – Model for Food Waste Collection | Deputy Executive Director | Aim to complete in February 2022. | Initial scoping document included on the agenda for 21 June 2021 with a view to work commencing later in the year. |

| Topic | Responsible Officer | Timescale | Notes |
|--------------------------|--|------------------------------|---|
| Managing Housing Arrears | Head of Communities and Homes and Housing Services Manager | Later in the financial year. | Due to the extension of furlough arrangements and to allow time to assess the impact of job losses this review will be carried out towards the end of the financial year. |

Future work programme Items to be scheduled

| Topic | Timescale | Notes |
|----------------------|------------------|--|
| Corporate Strategy | To be agreed | |
| Health and Wellbeing | To be agreed | |
| Digital Inclusion | To be agreed | Due to the impact of Covid-19, and changing work priorities, the Digital Strategy has been delayed. The review will focus on communication and community engagement. |

Forward Plan

The topics currently listed in the Forward Plan for the period March - June 2021 is available to download [here](#)