



23 September 2022

SCRUTINY COMMITTEE – 3 OCTOBER 2022

A meeting of the Scrutiny Committee will be held at 6pm on Monday 3 October 2022 in the Council Chamber at the Town Hall, Rugby.

Mannie Ketley
Executive Director

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Minutes
To approve the minutes of the meeting held on 18 July 2022.
2. Apologies
To receive apologies for absence from the meeting.
3. Declarations of Interest
To receive declarations of:
 - (a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;
 - (b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;
 - (c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

4. Annual Performance Report and discussion with the Leader of the Council and the Executive Director - to receive a presentation on the performance and achievements in the delivery of the Corporate Strategy.
5. Operations and Traded Services – discussion regarding the activities of the portfolio with the Portfolio Holder.
6. Review of Access to Emergency Health Care Provision and Motion from Council (report to follow).
7. Overview and Scrutiny Work Programme.

Membership of the Committee:

Councillors Eccleson (Chair), Edwards, T Lawrence, Mahoney, Mrs New, Mrs O'Rourke, Mrs Parker, Rabin and Ward

If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer on 01788 533522 or email linn.ashmore@rugby.gov.uk. Any specific queries concerning reports should be directed to the listed contact officer.

AGENDA MANAGEMENT SHEET

Report Title:	Overview and Scrutiny Work Programme
Name of Committee:	Scrutiny Committee
Date of Meeting:	3 October 2022
Contact Officer:	Linn Ashmore, Democratic Services Officer, Tel: 01788 533522
Summary:	The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme.
Financial Implications:	There are no financial implications arising from this report.
Risk Management Implications:	There are no risk management implications arising from this report.
Environmental Implications:	There are no environmental implications arising from this report.
Legal Implications:	There are no legal implications arising from this report.
Equality and Diversity:	No new or existing policy or procedure has been recommended.

Scrutiny Committee - 3 October 2022

Overview and Scrutiny Work Programme

Summary

The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme.

1. CURRENT REVIEWS

1.2 Graffiti

The final draft review report and recommendations were submitted to Council on 28 September 2022 for consideration.

1.3 Access to Emergency Health Care Provision

The draft scoping paper is included at item 6 of the agenda.

1.4 Managing Council Tax Arrears

The Task Group recommenced its work in July. The next meeting is being arranged for October when representatives from the Citizens Advice Bureau and Family Information Service will attend to discuss their work in relation to debt advice.

2. WORK PROGRAMME

2.1 Current Work Programme

A copy of the current work programme is attached at Appendix 1.

3. FORWARD PLAN

The topics currently listed in the Forward Plan for the period October 2022 – January 2023 are available to download [Here](#)

4. CONCLUSION

The committee is asked to:

- a) note the progress in the task group reviews; and
- b) agree the future work programme for the committee.

Name of Meeting: Scrutiny Committee
Date of Meeting: 3 October 2022
Subject Matter: Overview and Scrutiny Work Programme

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

Overview and Scrutiny Work Programme

Date of meeting 2021/22	Item	Report Description
All meetings	Motions referred to scrutiny	
All meetings	Overview and Scrutiny Work Programme	Long-term rolling work programme.
3 October 2022	Annual Performance Report and discussion with the Leader of the Council	The item will include an update on the strategies and action plans that feed into the delivery of the Corporate Strategy.
3 October 2022	Discussion with Portfolio Holder/s and Chief Officer/s	Operations and Traded Services Portfolio Holder and Deputy Chief Executive to attend. The item will cover the Street Cleansing topic included on the work programme at the meeting held on 22 November 2021.
28 November 2022	Discussion with Portfolio Holder/s and Chief Officer/s	Leisure and Wellbeing Portfolio Holder and Chief Officer for Leisure and Wellbeing to attend (to be confirmed).
30 January 2023	Discussion with Portfolio Holder/s and Chief Officer/s	Communities, Homes, Digital and Communications Portfolio Holder and Chief Officers for Communities and Digital and Communications to attend (to be confirmed).
27 March 2023	Discussion with Portfolio Holder/s and Chief Officer/s	Finance, Performance, Legal and Governance Portfolio Holder and Chief Officers for Finance and Performance and Legal and Governance to attend (to be confirmed).

Items to be scheduled

Item	Report Description/Notes
Review of Managing Arrears (Council Tax)	Progress or final review report.
Annual review of Member training and development	Annual overview.

Motions to Council	Progress of Motions submitted to Council.
Review of Communication	To include internal and external communication.

Future work programme Items carried over from 2020/21 to be scheduled

Topic	Timescale	Notes
Health and Wellbeing	To be agreed	Linked to recovery of the Covid-19 pandemic. A place-based Health and Wellbeing Strategy had initial conversations between the Chief Officer for Leisure & Wellbeing and Chief Officer Communities & Homes to outline the development of the new strategy. External advice is currently being sought to support the development of the Health and Wellbeing Partnership arrangements and the creation of a Place-based Rugby strategy.
Digital Inclusion	To be agreed	The IT and Digital Strategy was considered and adopted by Council on 19 July 2022.