



Assets of Community Value (ACV) Nomination Form

Section 1 – About the property to be nominated

* Name of property			
* Address of property			
Postcode			

Property owners name			
Address			
Postcode		Tel	

Current occupiers name	
------------------------	--

Section 2 – About your community organisation

* Organisations name			
Title of applicant			
Surname			
Position in organisation			
Email address			
Address of individual/organisation			
Postcode		Tel	

Organisation type (please tick)			
Constituted community/voluntary group	<input type="checkbox"/>	Parish Council	<input type="checkbox"/>
Community interest company	<input type="checkbox"/>	Neighbourhood forum	<input type="checkbox"/>
Un-constituted community group	<input type="checkbox"/>	Industrial & provident society (community benefit societies)	<input type="checkbox"/>
Company limited by guarantee number	<input type="checkbox"/>	Charity number	<input type="checkbox"/>

If you are an un-constituted community group do you have more than 21 members whose names appear on the electoral register? By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the signatories names appear on the electoral register.

If you are an un-constituted community group please supply supporting information that the Group is an unincorporated group which does not distribute any surplus it makes to its members e.g Funds summary

Section 3 – Local connection

If you are not a parish council please explain your local connection to the asset:

Section 4 - * Supporting information

Why do you feel the property/land is an asset of community value? Please supply as much information as possible and ensure that you demonstrate that the asset is or has recently been used for the social interest(s) of the local community:

Section 5 – Boundary of property

What do you consider to be the boundary of the property? Please give as much detail as possible and include a plan:

* As per Section 93-94, Part 5, Chapter 3, of the Localism Act 2011, this information will be publicly available.

Section 5 – Attachment checklist

Supporting documents required			
Organisations			
Supporting documents	Parish Council	Un-constituted group	Constituted Community/ Voluntary group
		Industrial & provident society	Community interest company
		Company limited by guarantee	Neighbourhood Forum
			Charity
Group Constitution			√
List of 21 local members			
Site Boundary plan	√	√	√
Charity Number			√(Charity only)
Company limited by guarantee number		√	√
Surplus for the community benefit		√	
Location of organisations activities	√	√	√
Evidence of local connection		√	√
Evidence of agreed nomination through group meeting minutes	√	√	√

Section 4 – Declaration

I can confirm to the best of my knowledge that the information contained in this application is complete and accurate			
Signed		Date	

Please send your application form to Planning Services at:
RBC.Planning@Rugby.gov.uk
Rugby Borough Council