



FORWARD PLAN

AUGUST 2026 – NOVEMBER 2026

AUGUST 2026

1. GROWTH AND INVESTMENT PORTFOLIO

Nicola Smith, Strategic Director for Place, nicola.smith@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
08/26 GI01	Town Centre Regeneration Delivery Plan	Y	Public	Cabinet – 3 August 2026	Town Centre Working Group, Senior Leadership Team Portfolio Holder for Growth and Investment	Helen Nightingale, Major Projects and Regeneration Manager Helen.Nightingale@rugby.gov.uk	Brought forward from Cabinet 8 September 2026

2. PARTNERSHIPS, HEALTH AND WELLBEING PORTFOLIO

Nicola Smith, Strategic Director for Place, nicola.smith@rugby.gov.uk

No decisions to be taken.

3. PEOPLE, RESOURCES AND GOVERNANCE PORTFOLIO

Dan Green, Chief Executive, dan.green@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
08/26 FP01	Finance 2025/26 Outturn Position General Fund Revenue & Capital Monitoring	N	Public	Cabinet – 3 August 2026	Leadership Team	Gemma Lister, Lead Accountant gemma.lister@rugby.gov.uk	Deferred from Cabinet 29 June 2026
08/26 FP02	Finance 2025/26 Outturn Position Housing Revenue Account & Capital Monitoring	N	Public	Cabinet – 3 August 2026	Leadership Team	Faiyaz Latif, Lead Accountant faiyaz.latif@rugby.gov.uk	Deferred from Cabinet 29 June 2026
08/26 FP03	Performance Report 2025/26 Quarter Four	N	Public	Cabinet – 3 August 2026	Leadership Team	Gemma Lister, Lead Accountant gemma.lister@rugby.gov.uk	Deferred from Cabinet 29 June 2026
08/26 RG01	Local Government Reorganisation Update	Y	Public	Cabinet – 3 August 2026	Group Leaders	Dan Green, Chief Executive dan.green@rugby.gov.uk	

4. COMMUNITIES, HOUSING AND SAFETY PORTFOLIO

Michelle Dickson, Strategic Director for Communities, michelle.dickson@rugby.gov.uk

No decisions to be taken.

5. ENVIRONMENT AND CLIMATE PORTFOLIO

Andrew Grant, Strategic Director for Operations and Transformation, andrew.grant@rugby.gov.uk

No decisions to be taken.

6. CUSTOMER AND DIGITAL PORTFOLIO

Andrew Grant, Strategic Director for Operations and Transformation, andrew.grant@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
08/26 CD01	Delivering Better Services for Rugby Residents: Digital and Customer Services Transformation	N	Public	Cabinet – 3 August 2026	Portfolio Holder, SLT, Chief Executive, AI Ethics Board, Information Governance Group	Dr Thomas Griffiths, Assistant Director – Digital & Communications thomas.griffiths@rugby.gov.uk	

SEPTEMBER 2026

1. GROWTH AND INVESTMENT PORTFOLIO

Nicola Smith, Strategic Director for Place, nicola.smith@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
09/26 GI01	Community Infrastructure Levy spending priorities	Y	Public	Cabinet – 8 September 2026 Council – 23 September 2026	Portfolio Holder for Growth and Investment, Planning Services Working Group	Neil Holly Development Strategy Manager neil.holly@rugby.gov.uk	
09/26 GI02	Town Centre Regeneration Update	N	Public	Cabinet – 8 September 2026	Town Centre Working Group, Senior Leadership Team, Finance and Performance Portfolio Holder for Growth and Investment	Ella Casey, Principal Planning Officer (Town Centre Regeneration), ella.casey@rugby.gov.uk	

2. PARTNERSHIPS, HEALTH AND WELLBEING PORTFOLIO

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No decisions to be taken.

3. PEOPLE, RESOURCES AND GOVERNANCE PORTFOLIO

Dan Green, Chief Executive, dan.green@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
09/26 FP01	Treasury Management 2025/26 – Annual Report	N	Public	Council – 23 September 2026	Audit and Ethics Committee 23 July 2026	Faiyaz Latif, Lead Accountant faiyaz.latif@rugby.gov.uk	
08/26 FP01	Finance 2025/26 Outturn Position General Fund Revenue & Capital Monitoring	N	Public	Council – 23 September 2026	Leadership Team Cabinet 3 August 2026	Gemma Lister, Lead Accountant gemma.lister@rugby.gov.uk	
08/26 FP02	Finance 2025/26 Outturn Position Housing Revenue Account & Capital Monitoring	N	Public	Council – 23 September 2026	Leadership Team Cabinet 3 August 2026	Faiyaz Latif, Lead Accountant faiyaz.latif@rugby.gov.uk	
08/26 FP03	Performance Report 2025/26 Quarter Four	N	Public	Council – 23 September 2026	Leadership Team Cabinet 3 August 2026	Gemma Lister, Lead Accountant gemma.lister@rugby.gov.uk	

4. COMMUNITIES, HOUSING AND SAFETY PORTFOLIO

Michelle Dickson, Strategic Director for Communities, michelle.dickson@rugby.gov.uk

REF.	SUBJECT	KEY DECISION (Y/N)	PUBLIC/ PRIVATE REPORT	MEETING AND DATE DECISION TO BE TAKEN	CONSULTATION PROCESS AND CONSULTEES	CONTACT OFFICER	NOTES
09/26 CH01	Regulator of Social Housing – Service Improvement Plan	N	Public	Cabinet – 8 September 2026	Cabinet Member Communities, Housing and Safety, RBC Officers Group, Regulator of Social Housing, Tenants Panel/Tenants Groups	Mary Jane Gunn, Communities and Projects Officer maryjane.gunn@rugby.gov.uk	
09/26 CH02	Impact of Voluntary and Community Sector Support 2026/26	N	Public	Cabinet – 8 September 2026	Cabinet Member Communities, Housing and Safety, RBC Officers Group, Warwickshire Community and Voluntary Action, Bedworth, Rugby and Nuneaton Citizens Advice Bureau, the Foodbank, Overslade Community Association, the Benn Partnership,	Mary Jane Gunn, Communities and Projects Officer maryjane.gunn@rugby.gov.uk	

					Brownsover Community Association, New Bilton Community Association, Newbold upon Avon Community Partnership, Long Lawford Community Association.		
09/26 CH03	Demonstrating Compliance with the Requirements of the Housing Ombudsman 2025/26	N	Public	Cabinet – 8 September 2026	Cabinet Member Communities, Housing and Safety, Cross Party Complaints Working Group, RBC Officers Group, Tenants Panel/Tenants Groups	Mary Jane Gunn, Communities and Projects Officer maryjane.gunn@rugby.gov.uk	
09/26 CH04	Adoption of Housing Enforcement Policies and Associated Licensing Conditions in Response to the Renters' Rights Act 2025	Y	Public	Cabinet – 8 September 2026	Strategic Director for Communities, Chief Officer – Legal and Governance, Finance, Environmental Health, Housing Services, Portfolio Holder for Communities, Housing and Safety	Paul Pritchett, Environmental Health and Community Safety Officer paul.pritchett@rugby.gov.uk	

5. ENVIRONMENT AND CLIMATE PORTFOLIO

Andrew Grant, Strategic Director for Operations and Transformation, andrew.grant@rugby.gov.uk

No decisions to be taken.

6. CUSTOMER AND DIGITAL PORTFOLIO

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No decisions to be taken.

OCTOBER 2026

1. GROWTH AND INVESTMENT PORTFOLIO

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No decisions to be taken.

2. PARTNERSHIPS, HEALTH AND WELLBEING PORTFOLIO

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No decisions to be taken.

3. PEOPLE, RESOURCES AND GOVERNANCE PORTFOLIO

Dan Green, Chief Executive, dan.green@rugby.gov.uk

No decisions to be taken.

4. COMMUNITIES, HOUSING AND SAFETY PORTFOLIO

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No decisions to be taken.

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No decisions to be taken.

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No decisions to be taken.

NOVEMBER 2026

1. GROWTH AND INVESTMENT PORTFOLIO

Nicola Smith, Strategic Director for Place, nicola.smith@rugby.gov.uk

No decisions to be taken.

2. PARTNERSHIPS, HEALTH AND WELLBEING PORTFOLIO

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No decisions to be taken.

3. PEOPLE, RESOURCES AND GOVERNANCE PORTFOLIO

Dan Green, Chief Executive, dan.green@rugby.gov.uk

No decisions to be taken.

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Michelle Dickson, Strategic Director for Communities, michelle.dickson@rugby.gov.uk

No decisions to be taken.

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No decisions to be taken.

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No decisions to be taken.

LIST OF DECISION MAKERS

Members of the public can make representations about a decision which is due to be taken before it is made by contacting the named decision taker (details listed below).

CABINET

Leader

Cllr L Robinson

Deputy Leader

Cllr J Roodhouse

Portfolio Holders

Growth and Investment

Cllr I McKenzie

Partnerships, Health and Wellbeing

Cllr O'Rourke

People, Resources and Governance

Cllr I Mistry

Communities, Housing and Safety

Cllr C Edwards

Environment and Climate

Cllr S Edwards

Customer and Digital

Cllr S Pimm

Members of the Cabinet can be contacted by emailing them at their Council email addresses (available on the Council website) or by writing to them individually at Rugby Borough Council, Town Hall, Evreux Way, Rugby CV21 2RR.

Contact details for all Councillors can be obtained from the Council website <https://www.rugby.gov.uk/Councillors> or by contacting Democratic Services democraticservices@rugby.gov.uk.

CHIEF EXECUTIVE

Dan Green

Rugby Borough Council

dan.green@rugby.gov.uk

NOTES

The Forward Plan contains matters which the Council has reason to believe will be subject of a Key Decision (see below) to be taken by Cabinet, officers or under joint arrangements in the course of the discharge of an executive function during the period covered by the plan.

Each Forward Plan will cover a period of four months, beginning with the first day of any month. It will be prepared on a monthly basis and subsequent plans will cover a period beginning with the first day of the second month covered in the preceding plan. Each Forward Plan will be published at least 14 days before the start of the period covered.

A Key Decision is made in the exercise of an executive function and meets one or more of the following conditions:

1. The decision is likely to result in the Council incurring expenditure or the making of savings more than £75,000 for any revenue matter or £150,000 for any capital matter (£20,000 in the case of a decision taken by an officer). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
2. The decision is likely to be significant in terms of its effects on communities living or working in any ward in the borough.
3. The consideration by Cabinet of any matters which involve proposals or decisions:
 - (a) to change any plan or strategy included in the Policy Framework; or
 - (b) to develop any major new plan or strategy; or
 - (c) for the annual budget; or
 - (d) which would otherwise be contrary to or not in accordance with the policy framework or budget.

If any member of the public has any concerns with a report which is due to be considered in private, please contact John Murphy, the Council's Monitoring Officer, by e-mailing john.murphy@rugby.gov.uk

Copies of the current Forward Plan can be viewed on the Council's website. Further details and copies of the Forward Plan can be obtained from Democratic Services by emailing democraticservices@rugby.gov.uk.