

STATEMENT OF REPRESENTATIONS PROCEDURE

Rugby Borough Council Local Plan 2025-2042 Proposed Submission Local Plan Regulation 19

1. STATEMENT OF REPRESENTATION

1.1 Rugby Borough Council intends to publish and submit a Proposed Submission Local Plan for examination, in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012 (Regulations 19, 20, 21 and 35), as amended (the Regulations).

2. TITLE OF DOCUMENT

- Rugby Borough Council Local Plan 2025-2042 Proposed Submission Local Plan

3. SUBJECT MATTER AND AREA COVERED

3.1 The Local Plan sets out the future land use planning policies for Rugby Borough through the period 2025 to 2042. It is a legal document which all councils are required to prepare. It will be used to assess all planning applications received by the Council and allocates land for new housing and employment developments, in line with national policy and requirements.

3.2 The Proposed Submission Local Plan is a single, comprehensive local plan which combines the spatial strategy, strategic policies and site allocations, in addition to development management policies. Once adopted, this Local Plan will replace the current Rugby Borough Council Local Plan 2011-2031, adopted in June 2019.

3.3 This Statement of Representations Procedure will be available for inspection alongside the plan documents and evidence base.

4. HOW TO VIEW THE LOCAL PLAN DOCUMENTS

4.1 The Rugby Borough Council Proposed Submission Local Plan and all supporting documents are available to view online and download at:
<https://www.rugby.gov.uk/local-plan-consultation>

4.2 Hard copies of the documents are available for inspection at the following locations within their normal opening hours:

- Town Hall, Evreux Way, Rugby, CV21 2RR
- Rugby Library and Information Centre, Little Elborow Street, Rugby, CV21 3BZ
- Dunchurch Community Hub and Library, The Green, Dunchurch, Rugby, CV22 6PA
- Wolston Library and Information Centre, Manor Estate, Wolston, Coventry, CV8 3GX

4.3 Please check opening times for libraries at:

<https://www.warwickshire.gov.uk/findalibrary>

5. WHEN TO MAKE REPRESENTATIONS

5.1 Representations must be made during the consultation period which runs from **Friday 30th January 2026 to 5:00pm Friday 13th March 2026.**

5.2 Representations received outside this period will not be considered by the council or sent to the Planning Inspectorate.

6. HOW TO MAKE REPRESENTATIONS

6.1 Representations should be made using the Representation Form. The Representation Form can be downloaded from:

<https://www.rugby.gov.uk/proposed-submission-local-plan>

6.2 Hard copies of the Representation Form are available in locations where documents are available for inspection (see 4.2 above).

6.3 Completed Representation Forms can be submitted either by email or in writing:

- By email to localplan@rugby.gov.uk with 'Proposed Submission Consultation' in the subject line, OR
- By post to
Proposed Submission Consultation,
Development Strategy,
Town Hall,
Evreux Way,
Rugby,
CV21 2RR

6.4 Your representation may be accompanied by a request to be notified at a specified email or postal address of any of the following:

- Submission of the local plan for independent examination under section 20 of the Planning and Compulsory Purchase Act 2004 (the Act)
- The publication of the recommendations of the person appointed to carry out an independent examination of the local plan under section 20 of the Act
- The adoption of the local plan

6.5 We must receive your representation **by 17:00 on Friday 13th March 2026.**

6.6 **Representations must include your full name and address.** The Council cannot accept anonymous submissions and they cannot be considered by the Planning Inspector.

7. WHAT HAPPENS AFTER THE CONSULTATION

7.1 After the Regulation 19 consultation closes, the Council will review all representations made and prepare the plan for submission to the Planning Inspectorate to be examined.

7.2 All representations received will be submitted to the Planning Inspectorate alongside the Proposed Submission Local Plan, and published on the council's website. Personal addresses and email addresses (as distinct from businesses addresses), but not names, will be redacted before representations are published.

7.3 The Rugby Borough Council Privacy Notice for Development Strategy is available here: <https://www.rugby.gov.uk/w/privacy#development-strategy>

7.4 The Planning Inspectorate's privacy notice can be accessed here:
<https://www.gov.uk/government/publications/planning-inspectorate-privacy-notices>

7.5 Once submitted, an independent Planning Inspector will be appointed by the Secretary of State for Communities, Housing and Local Government to carry out an independent examination into whether the plan is legally compliant, passes the tests of soundness, and meets the duty to cooperate.

7.6 The examination will include hearing sessions held by the Planning Inspector in public where those who have made representations during this Regulation 19 Consultation will have a right to speak. Please indicate if you wish to be invited by the Planning Inspector to speak during a hearing session on your Representation Form.