**Rugby Borough Council Application for Housing Waiting List**

# 1. Your details

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | | | | | | | | **Joint applicant** | | | | | | | | |
| Title (Mr/ Mrs/ Miss/ Ms/other) |  | | | | | | | | |  | | | | | | | | |
| Surname (family name) |  | | | | | | | | |  | | | | | | | | |
| First names |  | | | | | | | | |  | | | | | | | | |
| Are you known or have you been known or used any other name? Please give details. |  | | | | | | | | |  | | | | | | | | |
| Nationality |  | | | | | | | | |  | | | | | | | | |
| Date of birth (dd/mm/yyyy) | / / | | | | | | | | | / / | | | | | | | | |
| National Insurance Number |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gender | Male Female Transgender  Prefer not to say Not known/other | | | | | | | | | Male Female Transgender  Prefer not to say Not known/other | | | | | | | | |
| Current address |  | | | | | | | | |  | | | | | | | | |
| Postcode |  | | | | | | | | |  | | | | | | | | |
| What date did you move to this address? |  | | | | | | | | |  | | | | | | | | |
| Please tell us where we can get in touch with you by post if you are homeless or have no fixed address? |  | | | | | | | | |  | | | | | | | | |
| Landline phone number |  | | | | | | | | |  | | | | | | | | |
| Mobile phone number |  | | | | | | | | |  | | | | | | | | |
| Email address |  | | | | | | | | |  | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Do you need someone to act on your behalf regarding your application?This could be a friend or relative who is helping you. | Yes | No | Yes | No |
| Do you want all correspondence sent to this person? | Yes | No | Yes | No |
| Do you give permission for the Council to discuss all aspects of your application with this person? | Yes | No | Yes | No |
| Please give the full name, address including postcode and phone number of the person who will be helping you. | Name Address |  | Name Address |  |
| Postcode |  | Postcode |  |
| Phone No. |  | Phone No. |  |

**2. Household**

Please give details of who will live with you.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Surname | First names | Date of | Sex | Relationship | Tick if this |
| birth | Male or | to you | person |
|  | female |  | lives |
|  |  |  | elsewhere |
| Person 1 |  |  | / / |  |  |  |
| Person 2 |  |  | / / |  |  |  |
| Person 3 |  |  | / / |  |  |  |
| Person 4 |  |  | / / |  |  |  |
| Person 5 |  |  | / / |  |  |  |

|  |  |  |
| --- | --- | --- |
| Is anyone who will live with you pregnant?  Yes  No | If ‘Yes’, please give their name and the date the baby is due. Name:  Date:  Sex (if known): | |
| Are you receiving Child Benefit/ Child Tax Credit or an extra amount of Universal Credit for a child or young person who lives or will live with you? | Yes  No | Yes  No |

|  |  |  |
| --- | --- | --- |
| Are you an approved foster carer or prospective adopter?  If so, please tell us how many children you have been approved to care for and if possible, give the age/s and sex. | Yes  No | Yes  No |
| Are you or any member of your family employed by Rugby Borough Council?  Yes  No | If so, please give the name and relationship to the person. | |
| Are you or any member of your family an elected member of the Council or a board member of a partner housing association?  Yes  No | If so, please give the name and the relationship to the person. | |

Relationships to be declared are Spouse or Partner, Father, Mother, Grandparent, Sister, Brother, Adult Child and any step-relations, Uncle, Aunt, Nephew and Niece.

**3. Local connection**

To join the waiting list, you need to have a local connection to Rugby Borough, or you need to meet the criteria that means you do not need one.

Please fill in the questions below to help us to decide if you can join the waiting list.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | **Joint applicant** | |
| Have you lived in the Borough for at least six months out of the last 12 months or at least three years out of the last five years? | Yes | No | Yes | No |
| Are you in employment or have you received an  evidenced offer of employment within the Borough? | Yes  No | | Yes  No | |
| If ‘Yes’, please give the name and address of your employer and the date you started.  Name:  Address: | | If ‘Yes’, please give the name and address of your employer and the date you started.  Name:  Address: | |
| Date: |  | Date: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | **Joint applicant** | |
| Do you have a close family association in the Borough? | Yes | No | Yes | No |
| If ‘Yes’, please give the name of the family member, their date of birth, address, phone number, how long they have lived there and their relationship to you. | | If ‘Yes’, please give the name of the family member, their date of birth, address, phone number, how long they have lived there and their relationship to you. | |
| (Mother, father, son, daughter, sister, brother, grandparent, step-relative, adoptive parents) |
|  | Name: |  | Name: |  |
|  | Date of birth: |  | Date of birth: |  |
|  | Address: |  | Address: |  |
|  | Phone: |  | Phone: |  |
|  | Time at address: | | Time at address: | |
|  | Relationship to you: | | Relationship to you: | |

|  |  |  |
| --- | --- | --- |
| Are you a registered carer for someone resident within the Borough? Please tell us the name and address of the person you care for at part 13. | Yes | No |
| Do you have a carer? Please tell us the name and address of the person who cares for you at part 13. | Yes | No |

Armed Forces. Please tick if any of these apply to you.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | **Joint applicant** | |
| Are you currently serving, or have you ever served,in the regular forces? | Yes | No | Yes | No |
| Are you the spouse or civil partner of armed forces personnel, leaving service  accommodation after the death of your partner in active service? | Yes | No | Yes | No |
| Are you the ex-husband, wife or civil partner of  armed forces personnel who is required to leave service accommodation? | Yes | No | Yes | No |
| Are you currently serving or have served in the regular forces and suffering from a serious injury, illness or disability which is attributable (wholly or partly) to that service? | Yes | No | Yes | No |

If you answered “No” to every question on the previous page, please tick if any of these apply to you.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | **Joint applicant** | |
| Are you a council or housing-association tenant who needs to move to the Borough to avoid hardship? | Yes | No | Yes | No |
| Are you a council or housing-association tenant who needs to move to the district because of work or an offer of work? | Yes | No | Yes | No |
| Do you need to move because you are a victim of domestic abuse, violence or harassment? | Yes | No | Yes | No |
| Do you need to move on medical or welfare grounds? | Yes | No | Yes | No |
| Has any Local Authority accepted a duty to house you?  Please enclose your decision letter. | Yes | No | Yes | No |

**4. Immigration status**

Some classes of people living in the United Kingdom are not entitled to social housing based on their immigration status. We will carry out checks to confirm your eligibility.

|  |  |  |
| --- | --- | --- |
|  | **You (the applicant)** | **Joint applicant** |
| Are you a UK citizen? | Yes  No | Yes  No |
| Have you lived or worked abroad?  What date did you last enter the UK if you have ever lived or worked abroad? | Yes  No  If ‘Yes’, please give dates and details. | Yes  No  If ‘Yes’, please give dates and details. |
| Are you subject to immigration control under the Asylum & Immigration Act 1996?  Please tell us your immigration status and the date you arrived in the UK?  Please let us see your biometric residence card. | Yes  No  If ‘Yes’, please give details. | Yes  No  If ‘Yes’, please give details. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **You (the applicant)** | | **Joint applicant** | |
| Have you been granted pre- settled status or settled status by the EU settlement scheme? Please give details.  Please let us see your passport if it contains a vignette or your biometric residence permit. | Yes | No | Yes | No |
| If you have been told you can view your immigration status on-line, please tell us your ‘share code’ so we can check your right to rent and claim welfare benefits. | Yes | No | Yes | No |

**5. Convictions**



Have you (or any member of your household) been convicted of any ‘offences against the person’, this means you have committed a crime causing direct physical harm or force being applied to another person, this includes but is not limited to fatal and sexual offences, assault and injury, or ‘crimes against property’ which includes arson, theft, burglary, robbery, and fraud. Please tell us if any of these convictions are ‘spent’ under the Rehabilitations of Offenders Act 1974.

Yes

No

If ‘Yes’ give the name of the household member, date of conviction and reason for conviction. Please tell us if any of these convictions are ‘spent’ under the Rehabilitation of Offenders Act 1974.

**6. Where have you lived before?**

Please give details of all the addresses where you and your joint applicant have lived during the past five years starting with your current address.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **You (the applicant)** | | | |  |  |
| Full address | Date from | Date to | Reason for leaving | Name and address of Landlord | Tenure (private, owner etc.) |
|  | */ /* | present |  |  |  |
|  | */ /* | */ /* |  |  |  |
|  | */ /* | */ /* |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Joint applicant** | | | |
| Full address | Date from | Date to | Reason for leaving |
|  | */ /* | present |  |
|  | */ /* | */ /* |  |
|  | */ /* | */ /* |  |

# 7. Tenure



Please tick the type of accommodation you live in.

|  |  |  |
| --- | --- | --- |
| Rugby Borough Council tenant |  | Looked after by social services |
| Council tenant outside the area | Shared accommodation |
| Housing-association tenant in the area | Other (please give details) |
| Housing-association tenant outside the area |
| Private tenant in the area |
| Supported accommodation |
| Private tenant outside the area |
| No tenure – sofa-surfing |
| Owner |
| No tenure – rough sleeping |
| Shared owner |
| Hotel or guest house |  |
| Living with family |
| Living with friends |
| Armed-forces accommodation |
| Hostel |
| Lodger |

# 8. Current home

What type of accommodation do you live in?



|  |  |  |
| --- | --- | --- |
| House |  |  |
| Flat |  |
| Maisonette | | |
| Bedsit | | |
| Bungalow | | |
| Caravan or mobile home | | |
| Room in a shared house | | |
| Supported accommodation | | |
| Armed-forces accommodation | | |

|  |
| --- |
| Other (please give details): |
| How many bedrooms does your current home have? |
| If you live in a block of flats or a maisonette, which floor are you on (ground floor, first floor and so on)? |

For each bedroom in the property where you live now, please say who has use of the room.

|  |  |
| --- | --- |
|  | Names of occupiers |
| Bedroom 1 |  |
| Bedroom 2 |  |
| Bedroom 3 |  |
| Bedroom 4 |  |
| Bedroom 5 |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilities in your home. |  | |  |  |  |  |  |  |  |
| Is the bathroom, toilet | Yes No | |  |  |  |  |  |  |  |
| or kitchen shared with anyone other than your | If ‘Yes’, please tell us what facilities you share, and details of the other household involved. | | | | | | | |  |
| household? |  | | | | | | | |  |
| Are you living in insanitary or  unsatisfactory housing conditions? | Yes | No |  |  |  |  |  |  |  |
| Does your home lack any facilities such as a bathroom, inside toilet hot or cold- water supply, adequate heating or a kitchen? | Yes | No |  |  |  |  |  |  |  |
| If so, please tell us who has this been reported? | Landlord |  | Council |  | Environmental Health |  | Private Housing Standards |  |  |
| Team | | | | | | | | |
| Please tell us how long your landlord thinks  it will take to put right these issues? |  | | | | | | | | |

**9. Health**

Are you (or a member of your household) unable to manage in your current home because of ill health or disability, and do you have a special housing need because of this?

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You**  **(the applicant)** | **Joint applicant** | **Other household member** |
| If ‘Yes’, you will need to provide evidence from your GP or other medical health professional | Yes No | Yes No | Yes No |

Do you (or a member of your household) have any involvement with any of the following?

You J/A Other You J/A Other

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Health Worker | |  |  |  |  |  |  | Probation Officer | | |  |  |  |  |  |  |
|  | | | | | | | |  | | | | | | | | |
| Social Worker | | | | | | | | Occupational Therapist | | | | | | | | |
| Community mental-health worker | |  |  |  |  |  |  | Leaving Care Personal Advisor | | |  |  |  |  |  |  |
|  | | | | | | | |  | | | | | | | | |
|  | **You (the applicant)** | | | | | | | | **Joint applicant** | **Other** | | | | | | |
| If you have ticked one or more of these boxes, please give details.  We need the name, address, phone number and email address for each person. |  | | | | | | | |  |  | | | | | | |

**10. Economic status and household income**

|  |  |  |
| --- | --- | --- |
| Does your household have assets, including savings or investments or equity in a property, of more than £16,000? | Yes | No |
| Is your household’s gross income more than £54,990 per year? | Yes | No |
| Is your household’s gross income more than £30,550 per year? | Yes | No |
| Please tell us how much your net (after tax, national insurance and pension contribution) monthly income is? |  | |
| How much do you pay in rent and council tax each month? |  | |
| How much are your monthly outgoings? |  | |
| Does this include money to repay any debts? If so, please tell us how much this amounts to each month? |  | |
| Do you or any other member of your household own any property or land? Please tell us the address | Yes | No |
| What is the current value of the property or land? | £ | |
| If there is a mortgage on the property, if so, please tell us how much is left to pay? | £ | |
| Is the property up for sale?  Please tell us the name of the Agent handling the sale. What date did the property go on the market? | Yes | No |
| Why are you selling this property? |  | |

Homeowners will usually be excluded from joining the waiting list unless there are exceptional circumstances. If you are allowed to register on the waiting list and were to be offered social housing, some landlords may decline to allocate you a tenancy.

**11. Why are you applying for housing?**

Please tick one or more boxes.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Moving on from supported housing accommodation in the Borough | | | Under occupation of current accommodation | | |
| Problems with overcrowding | | |
| Homeless  If you pick this option, please tick if you have done the following.  Approached the local authority where you live for help.  Attached copies of the local authority’s decision letter. | | |
| To be near work | | |
| To set up home independently | | |
| Domestic Abuse, violence or harassment | | |
| Need to move on medical or welfare grounds including those relating to disability. | | |
| To give or receive care and support. |  |  |
| Need to move to the district to avoid hardship to you or to other members of your household | | |
|  | | |
| Other:  (Please give details) | | |
| Shared Ownership |  |  |
|  | | |

**12. Housing-related debts**

Do you have any housing-related debts?

|  |  |  |  |
| --- | --- | --- | --- |
| **You (the applicant)** | | **Joint applicant** | |
| Yes  No  If ‘Yes’, please give the amounts below. | | Yes  No  If ‘Yes’, please give the amounts below. | |
| Amount | | Amount | |
| Rent arrears | £ | Rent arrears | £ |
| Former tenant arrears | £ | Former tenant arrears | £ |
| Housing Benefit overpayment | £ | Housing Benefit overpayment | £ |
| Council tax | £ | Council tax | £ |
| Court costs | £ | Court costs | £ |
| Repair charges | £ | Repair charges | £ |
| Any housing-related supporting people charge debt | £ | Any housing-related supporting people charge debt | £ |
| Other housing debt for example to a mortgage lender | £ | Other housing debt for example to a mortgage lender | £ |

If you have said that you have housing-related debts, what arrangements have you made to clear the debt?

|  |  |
| --- | --- |
| **You (the applicant)** | **Joint applicant** |
|  |  |
| **13. Other information** | |

Please tell us why you are applying for housing.

Tell us about any pets that you want to be housed with. If you have an assistance dog, please provide a letter of verification from your GP or other medical health professional.

Tell us about any areas within the Borough where you believe you cannot live due to a risk of violence, harassment or domestic abuse. Please provide evidence of this risk

Please tell us the name and address of the person you care for or receive care from

If you have told us you want to live in a village location, please tell us what connection you have to that area.

We will require you to provide the following documents with your application. If the documents are not provided, we will not be able to consider your application

* **Photo identification for you and the joint applicant (e.g., passport, driving licence)**
* **Last 3 months or 5 weeks, pay slips for you and the joint applicant**
* **Last 3 months bank statements for all accounts held by you and the joint applicant**
* **Birth Certificates for each child**

What areas are you interested in moving to?

*Rugby Borough Council has very limited numbers of properties across all our housing stock, the more areas you select the more properties you can be matched for based on your Housing Needs.*

***All areas General Needs***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***General Needs Accommodation*** | | | | | |
|  |  |  |  |  |  |
| A | ***Urban North*** *(this includes Brownsover Estate, Boughton Road area, Coton Park, Eden Park, Newbold Parkfield,*  *Newbold Glebe)* |  | B | ***Urban Central*** *(this includes Town Centre, New Bilton/Croop Hill)* |  |
|  |  |  |  |  |  |
| C | ***Urban East*** *(this includes*  *Eastlands/Winfield, Hillmorton, Houlton)* |  | D | ***Urban South*** *(this includes Rokeby, Bilton/Admirals Estate, Overslade)* |  |
|  |  |  |  |  |  |
| F | ***Urban Fringe Villages*** *(this includes Long Lawford, Dunchurch, Churchover, Clifton-*  *on-Dunsmore, Newton, Cawston* |  |  |  |  |
|  | | |  | | |
| H | ***North Villages 1*** |  | K | ***South Villages*** |  |
| HA | Brinklow |  | KA | Flecknoe |  |
| HB | Brandon and Bretford |  | KB | Willoughby |  |
| HC | Binley Woods |  | KC | Grandborough |  |
| HD | Harborough Magna |  | KD | Birdingbury |  |
| HE | Stretton under Fosse |  | KE | Boughton and Frankton |  |
| HF | Monks Kirby |  | KF | Marton |  |
| HG | Pailton |  |  |  |  |
|  |  |  | J | ***West Villages*** |  |
| G | ***North Villages 2*** |  | JA | Wolston |  |
| GA | Shilton |  | JB | Church Lawford |  |
| GB | Ansty |  | JC | Stretton-on-Dunsmore |  |
| GC | Burton Hastings |  | JD | Ryton-on-Dunsmore |  |
| GD | Wolvey |  | JE | Princethorpe |  |
| GE | Withybrook |  |  |  |  |
| GF | Wibtoft |  |  |  |  |
| GG | Willey |  |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| ***Colour Key Code for Sheltered Properties*** |  |
|  | *No Pets Allowed and has a Community Room within*  *scheme* |
|  | *Community Room within scheme* |

***All areas Sheltered Accommodation***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Sheltered Accommodation*** | | | | | |
|  |  |  | S | ***Bilton*** |  |
| L | ***Central*** |  | SA | Assheton Close |  |
| LA | Albert Square |  | SB | Stacey Court |  |
| LB | Edward Court |  | SC | Harold Cox Place |  |
| LC | James Court |  | SD | Haig Court |  |
| LE | Lesley Souter House |  | SE | St Mark’s Court |  |
|  |  |  | SF | Egerton Leigh Court |  |
| M | ***Central West*** |  |  |  |  |
| MA | Lawford Road / Victoria St |  | T | ***Hillmorton*** |  |
| MB | Eliot Court / Dryden Walk / |  | TA | Lever Road / Coton Road |  |
|  | Dryden Place | TB | Duffy Place / High Street |  |
| MD | John Thwaites Close |  | TC | Forresters / Astley Place |  |
| MG | Frederick Press Way |  | TD | Mercer Court |  |
| MH | Union Street |  | TE | Robbins Court |  |
| MJ | Pennington St / Round St |  | TF | Pettiver Crescent /Bromwich Rd |  |
| MK | Avon Court |  | TG | Fox Close |  |
| ML | Alfred Green Close |  | TH | The Kent |  |
| MM | Dickinson Close |  | TJ | Jackson / Jenkins Road, |  |
|  | Parnell Close/Bridget Street |  | Featherbed Lane |
|  |  |  |  |  |  |
| N | ***Central East*** |  | U | ***Urban Fringes*** |  |
| NA | Clifton Rd / Sun St/ Windsor St |  | UA | Judge Close, Long Lawford |  |
|  |  |  | UB | Hirst / Greenwood Close, E’Burgh |  |
| P | ***Brownsover/Newbold*** |  | Way, Holbrook Road, Long Lawford |
| PA | Patterdale |  | UC | Edmonson Close, Dunchurch |  |
| PB | Stretton Court |  | UE | Ferriers Close, Dunchurch |  |
| PD | Fosterd Road |  | UD | Tanser Court, Dunchurch |  |
| PE | Norman Rd / Quarry Close |  | UF | The Beeches, Clifton |  |
| PF | Robotham Close / Allesley |  |  |  |  |
| Rd / Cotterell Rd | V | ***West Villages*** |  |
|  |  |  | VA | Sodens Avenue, Ryton |  |
| R | ***Overslade*** |  | VB | Hill Crescent, Stretton |  |
| RA | Deepmore Road |  | VC | Bennett Court, Wolston |  |
| RB | Lytham Rd / St Anne’s Rd |  | VD | Sir Winston Churchill Place / |  |
| RC | Buchanan Road |  | Birchwood Rd, Binley Woods |
| RD | Mellish Court |  |  |  |  |
| RE | Hudson Road |  | W | ***North Villages*** |  |
| RF | Marlborough Road |  | WA | Primrose Ct, Harborough Magna |  |
| RG | Garyth Williams Close |  | WB | Brookside Avenue, Pailton |  |
| RH | Wentworth Road |  | WC | Potters Close, Brinklow |  |
|  |  |  | WD | Great Balance, Brinklow |  |
|  |  |  | WE | Hall Grove, Brinklow |  |
|  |  |  | WF | Hallway Drive, Shilton |  |
|  |  |  | WG | Pipers End, Wolvey |  |

**Declaration and Consent**

**By returning this Waiting List Application form by email to Rugby Borough Council I am agreeing to the following Declaration and Consent (delete as appropriate)**

**By signing and returning this Waiting List Application form by post to Rugby Borough Council I am agreeing to the following Declaration and Consent (delete as appropriate)**

I/We confirm that the details in the attached Waiting List Application form are true. I/We will tell you about any changes in my/our circumstances. I/We understand that any false or misleading statement or withholding any relevant information, now or in the future, may result in my application being cancelled or any tenancy granted to me ending, or may lead to a prosecution for criminal offences. I/We understand that it is an offence under Section 171 of Part 6 of The Housing Act 1996 to give false statements, withhold information or fail to disclose a change of circumstances in relation to any application processed by Rugby Borough Council. A person guilty of an offence under this section is liable on conviction to a fine of up to £5,000.

Why do we collect this information?

We need the personal information you supply so that we can check if you are eligible to be housed. Rugby Borough Council and Registered Providers (Housing Associations), work together for the purpose of prioritising the allocation of social housing. The legal basis for processing your information is under the Councils public duties as set out in part 6 and part 7 of the Housing Act 1996, as amended.

What information is collected?

* Name
* Address
* Household details
* Financial circumstances
* Employment details
* Housing circumstances
* Health details

Who has access to the information?

The information you provide will be accessible by Local Authority staff working in the Customer Advice and Support Team. It is shared with other social housing landlords so they can allocate their properties appropriately. The information may also be shared with other organisations for example, other Local Authority departments, medical practitioners and advisers, Government Departments and Agencies.

How long is the information kept?

The information will be kept electronically for six years after the date of our last contact with you. Further details on your statutory rights, and other privacy information can be found on our website at: -

<https://www.rugby.gov.uk/privacy_and_cookies>

I authorise Rugby Borough Council Customer Advice and Support Team to make enquiries regarding my housing issues in order to process my application. I give consent for Rugby Borough Council to share any information or data relating to this Waiting List Application to the third parties mentioned above and authorise those third parties to provide information (including sensitive information) to Rugby Borough Council. I understand that authorisation (consent) is being given by myself on behalf of all relevant members of my household.

Your signature. Date.

**/ /**

Emergency contact/Next of kin

Relationship to you

If this form has been filled in by someone other than the person applying for housing, please tell us why you are filling in this form for the person claiming.

I declare that, as far as possible, I have confirmed with the person applying that the answers I have written on this form are correct.

Name of the person who filled in the form Relationship to the person applying.

**Equal opportunities**

We serve a wide-ranging community and are committed to meeting the needs of everyone in providing housing. We want to make sure that everyone has a fair chance of housing, no matter what their ethnic origin, sex, age or disability. To make sure that no person receives less favourable treatment, and for no other reason, please fill in thefollowing information. This information will be strictly confidential.

**Disability**

|  |  |  |
| --- | --- | --- |
|  | **You (the applicant)** | **Joint applicant** |
| Do you consider yourself to have a disability? | Yes  No | Yes  No |
| If you have ticked ‘Yes’ to the above question, please give more details. |  |  |

What would you consider your ethnic group to be?

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You (the applicant)** |  | **Joint Applicant** |
|  | **White** |  | **White** |
| **A** | British | **A** | British |
|  | Irish |  | Irish |
|  | Gypsy or Traveller |  | Gypsy or Traveller |
|  | Any other white background, please write in |  | Any other white background, please write in |
|  |  |  |  |
|  | **Mixed** |  | **Mixed** |
| **B** | White and black Caribbean | **B** | White and black Caribbean |
|  | White and black African |  | White and black African |
|  | White and Asian |  | White and Asian |
|  | Any other mixed background, please write in |  | Any other mixed background, please write in |
|  |  |  |  |
|  | **Asian or Asian British** |  | **Asian or Asian British** |
| **C** | Indian | **C** | Indian |
|  | Pakistani |  | Pakistani |
|  | Bangladeshi |  | Bangladeshi |
|  | Any other Asian background, please write in |  | Any other Asian background, please write in |
|  |  |  |  |
|  | **Black or Black British** |  | **Black or Black British** |
| **D** | Caribbean | **D** | Caribbean |
|  | African |  | African |
|  | Any other black background, please write in |  | Any other black background, please write in |
|  |  |  |  |
| **E** | **Chinese or other ethnic background** | **E** | **Chinese or other ethnic background** |
|  | Chinese |  | Chinese |
|  | Any other ethnic background, please write in |  | Any other ethnic background, please write in |