

DECISION UNDER DELEGATED POWERS

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| Subject | Zivver |
| Officer Requesting Decision | IT & Digital Services Manager |
| Officer Making the Decision | Chief Officer Digital & Communications |
| Authority for Decision | Council Constitution-Scheme of Delegations – Each Chief Officer is authorised under Part 2B 2.5 (b) to take any action to maintain the operation and effectiveness of services within their remit. |
| Recommendation | To proceed with this contract and the implementation of email security software to improve the councils Information Governance around email security. |
| Alternatives considered and rejected | We currently require an improvement to information governance processes, procedures and standards across the council. This software provides an easy mechanism to provide a user friendly and intuitive way to assist in the protection of information and email security, through rule based technology and user based prompts to ensure the right information goes to the right sources. |
| Decision | Approve |
| Reason | <p>There is a requirement to improve the organisational information governance resilience, regarding potential data breaches, leaks, data classification and data protection. These risks have been highlighted by the organisational SIRO and Information Governance group.</p> <p>The proposed software, Zivver has been assessed by the Information Governance Group and it has been determined that this software provides much needed user-based controls to help mitigate these risks in regard to controlling, highlighting (via data classification) and preventing leaks and breaches (rule-based controls) via email for the organisation.</p> |
| Date | 04/11/2024 |
| Background Papers | Not Required |

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| Decision record kept until | 11th November 2027 |
| Background papers kept until | N/A |

Signed.. 

Dated.....04/11/2024.....